Members present: Rich K., Bob G., Earl D., Ashly B., Ned J., P.A. K., Jay G.

Members absent: Nancy G.

1. **Assign roles**
   1. Facilitator – Rich K.
   2. Record Keeper – Bob G.
   3. Timekeeper – Earl D.
   4. Spiritual Reminder - All
2. **Announcements**
   1. Welcome Jay G. to the Board.
   2. ABM Minutes have been approved, sent to all delegates, and posted on the website.
   3. Rich was in San Antonio September 26 – October 3 for inventory, meetings with auditor, bookkeeper, and IT.
   4. Pam went to Sacramento October 8-11 to visit hotels for 2019 ABM.
   5. Anorexia Recovery Tools is now available for sale.
   6. November is Gratitude Month, please make reference in all of your Committees and provide flyer in documents and materials. (*Gratitude Month Flyer)*
   7. Bookmark has been printed and is being shipped with all orders.
3. **Approval of Agenda** (*BOT Agenda 2018 10*) Approved
4. **Approval of Minutes** (*BOT Draft Minutes 2018 09*)

After corrections were made, a motion to approved minutes as amended was made by Earl D. and Seconded by Ned J. VOTE: 6-0-1 Action Item: Bob G. to forward approved minutes to Beth for posting to the website.

1. **Monthly Action Items**
   1. Bob to forward Face to Face Minutes to Beth (DONE)
   2. Rich to inform Jay G of appointment to the Board (DONE)
   3. All to inform the non-BOT members of their appointment/reappointment to their committees (DONE)
   4. Rich to format and forward approved budget to newsletter editor (DONE)
   5. Rich to inform Pam, Rita, and newsletter editor of decision to have 2019 ABC/M in Sacramento (DONE)
2. **Routine Reports**
   1. Report on Suggestions to the Board
      1. None
3. **Business**
   1. Elevated Priority
      1. Creation of BCTC (Board Copyright and Translation Committee)
         * Because it has been sort of an orphan, the CTS is requesting either a clarification of its role and possible change to a standalone Board committee.
         * After discussion, A motion was made to change the CTS to the Board Copyright and Translation Committee by Bob G. and seconded by Earl D. VOTE: 7-0-0.
      2. Assignment of Committees for Jay G.
         * Jay G. elected to be liaison to the CBC and CTIOC.
         * Rich K. will ask Nancy G. if she will be liaison to the CSTCC. Action Item: Rick K will discuss this with Nancy G.
         * Ashly B. will move from the BFC to be the second Board member of the BFSC.
      3. Non-BOT Candidate Applications
         * BHRPC – (*BHRPC – Amalia non-BOT Application, BHRPC – Amalia Confidentiality and Conflict of Interest*)
           1. After discussion, a motion was made to reappoint Amalia to BHRPC by Ned J.
           2. The motion did not receive a second, therefore, the motion failed and Amalia was not reappointed. Action Item: Nancy G. to notify Amalia.
         * BPMC – (*BPMC – Jim B., Jim B. Confidentiality Form, Jim B. Conflict of Interests Policy and Form*)
           1. After discussion, A motion to reappoint Jim B. to BPMC was made by Ashly B. and seconded by P.A. K. VOTE: 7-0-0. Action Item: Ashly B. to advise Jim B. of reappointment.
      4. Hotel Discussion (*Hilton Proposal, Holiday Inn Proposal, Sheraton Proposal, and Associated Pictures*)
         * Discussions of the three proposed hotel sites and dates in Sacramento were held.
         * There was a question about and request that the number of room nights have an 80% threshold.
         * There are only four hotels that can meet our needs in Sacramento.
         * There are a number of events occurring during the summer of 2019.
         * Concern was expressed about the available dates and if those would meet our needs.
         * Room rates of about $140 appear to be the standard for that period.
         * One hotel was ruled out because of its location.
         * Because of the number of events and limited number of venues, the Sacramento hotels appeared not to be “hungry”.
         * Rich K. and the Executive Director recommend that we continue negotiation with the Sheraton.
         * A motion to authorize the Executive Director to proceed with negotiations with the Sheraton Grand Central, Sacramento on a contract for the 2019 ABC/M was made by Earl D. and seconded by Ashly B. Vote: 7-0-0. Action Item: Rich K. to inform Pam to begin negotiations with the Sheraton.
      5. Discussion of handling of inmate requests.
         * The CCC has asked that F.W.S. handle inmate requests and to send requested materials.
         * F.W.S. will also respond to requests for Pen Pals with a standard letter.
         * The Conference Chairs will meet later this month and discuss this matter as well.
         * Note was made that we need to be receptive to the needs of inmates because they need literature and support for this addiction.
         * We need to provide outreach to prisoners.
         * It was determined that it was the consensus of the Board to have F.W.S. fulfill the requests for literature and to answer the requests for Pen Pals with the standard letter.
         * Action item: Rich K. to inform Pam of decision.
      6. Whistleblower Replacement – Rita H. for Curtis B.
         * Curtis B. is stepping down as one of the whistleblower contacts.
         * Former Board member Chris D. is the other contact.
         * While there are others to whom whistleblower reports can be made, the two contacts are for anonymous reports.
         * Rita H. has been asked if she is willing to serve and has agreed.
         * A discussion was had, after which a motion was made to appoint Rita H. as a whistleblower contact by Earl D. and seconded by Jay G. VOTE: 6-1-0. No minority opinion was offered.
         * Action Item: Rich K. to notify Rita H. of appointment.
         * Action Item: Rich K. to notify Beth of appointment of Rita and make necessary changes to the website email for whistleblower complaints
   2. Normal Priority
      1. Designated Giving Program (*BFSC – Donor Agreement v06 09-08-18, BFSC DGP v14 – 09\_08\_18*) Tabled
      2. Literature Price Increase (*BFC Literature Increase Recommendation, SLAA\_OrderFormPRINT.pub*) Tabled
      3. Release of Copyright on “Step Questions Workbook” back to Lisa C. Tabled
      4. Discussion of whether Webmaster should be exempt from the non-BOT Rotation of Service Policy. Tabled
      5. New York ABM Bid for 2019.
         * Rich K. asked that we send this issue to the BPMC so that the ABC/M application manual can be updated as necessary.
      6. ABM Minutes Review Process Discussion (*ABM Minutes Review Process*) tabled

Meeting Schedule for Conference year 2018-2019

|  |  |  |
| --- | --- | --- |
| **8 Sept 18 – Regular** | **13 Oct 18 – Interim** | 10 Nov 18 – Regular |
| 8 Dec 18 – Interim | 12 Jan 19 – Regular | 9 Feb 19 – Interim |
| 9 Mar 19 – Regular | 13 Apr 19 – Interim | 11 May 19 – Regular |
| 8 Jun 19 – Interim | 13 Jul 19 – Regular | F2F – TBD |