1. **Members Present**
   1. Bob G.
   2. Rich K.
   3. Nancy G.
   4. Ned J.
   5. Earl D.
   6. Susan G.
   7. Ashly B.

NOTE: Trustee Elect PA K. joined on Friday of the ABC/M

1. **Assign roles**
   1. Facilitator – Bob G.
   2. Record Keeper – Bob G.
   3. Timekeeper – Rich K.
   4. Spiritual Reminder - All
2. **Announcements**
   1. Steve B. resigned effective at the end of the July meeting.
   2. Policy Prohibiting Harassment has been given to each employee and they have each signed the attached receipt to the policy.
3. **Approval of Agenda** (BOT Agenda F2F 2018) Motion to approve by Earl D. and second by Ashly B. Approved 7-0-0.
4. **Approval of Minutes** 
   1. Minutes from July 2018 Regular Meeting (BOT Draft Minutes 2018 07) – No amendments to minutes. Motion to Approve Rich K. Second by Earl D. – Approved 7-0-0.
5. **Monthly Action Items**
   1. Steve B. to forward approved minutes to Beth for the website. (Done)
   2. Earl D. to get changes done to “giving” bookmark and forward to Pam. (Done)
   3. Susan G. to add BOT approval date to BOC Charter and advise BOC this is completed. (Done)
   4. Susan G. to make changes to the *Journal* disclaimer and advise the editor. (Done)
   5. Bob G. to make changes to Harassment policy and forward to Pam. (Done)
6. **Business**
   * 1. Safety in Meetings (Part II – See June meeting minutes)
        + To be proactive, even though we have never had a problem in which we needed to call outside for help with a safety issue or a disruptive individual, it would be wise to have a plan in place.
        + Discussion of how to call for assistance, either hotel security or police department.
        + People need to be aware that in one-on-one confrontation individual responsibility to advise the “offender” would be to call for safety immediately. However, if a person is not able to stand up for themselves, they need to be able to report this information.
        + We shouldn’t be living in, or controlled by, fear.
        + We don’t want to inhibit debate on the floor of the ABC/M but we would only want to ensure safety.
        + There should be “lines in the sand” which include (a) unwanted physical contact, (b) personal space violation or (c) threat of harm.
        + We recognize that a statement is needed. We will not change anyone’s behavior, however, we need to make a statement that we are willing to respect and do what is best for the participants.
        + Should we have something in writing or should we make an announcement? After some discussion, the Board chair strongly wanted the statement read because there is already way too much in the manual for delegates to read and he would prefer the statement be read.
        + We chose to draft a short statement and then read the new AA Safety Card information.
        + Language of the statement was drafted and approved. Motion by Rich K. and Second by Ned J. Vote: 7-0-0
        + Action Item: Bob to read this safety statement on the floor of the ABC/M.
     2. Review Q3 financial statements (18-06 Balance Sheet, 18-06 Profit & Loss, 18-06 Budget v Actual).
        + Rich K. presented the financial statements as of 30 June 2018 with notes.
        + Motion to approve the financial statements, as presented, by Earl D. Second by Ashly B. Vote 7-0-0.
        + Action item: Rich to forward approved statements to newsletter editor.
     3. Discussion of continuation of subsidy for sales to international orders.
        + Rich K. introduced approving a continuation of the 25% discount on international orders.
        + This has been a boon to orders, especially by the U.K.
        + After discussion it was expressed that it was a “win-win” for the groups and intergroups and F.W.S.
        + Motion to extend the 25% subsidy for sales to international orders until December 31, 2019 by Earl D. Second is by Ned J. Vote 7-0-0
        + Action Item: Bob G. to announce the continuation of this subsidy.
     4. Hiring an editor for newly approved literature
        + Susan G. discussed the amount of work that occurred by the BOC this year because of the amount of newly conference approved literature. Members found that the work was burdensome.
        + It is not *always* going to be necessary to use an editor but should be looked at on an individual basis.
        + This type of editor to be utilized would be a copyright editor. They would first check for overall things that need to be edited with the raw document: spelling errors, tense agreement, split infinitives, punctuation, etc. Once those things are identified and corrected, then it would go back to the BOC to perform the remainder of the document.
        + This is consistent with the flow chart in the binder.
        + The verbal consensus was that this would be a good use of time and that it would hasten the BOT approval of newly conference approved literature.
        + After a discussion, a budget amount of $5,000 is proposed for the upcoming year although we admit that we are not sure if this is enough at this time.
        + Motion to increase the budget for hiring a contracted editor for newly conference approved literature to be edited for the BOC during the conference year 2018-2019. Motion by Bob G. and second by Ashly B. Vote 7-0-0
     5. Review/Approve 2018-2019 budget (FY2018-2019 Budget Projection Through June 2018)
        + Rich K. presented the assumptions for the amounts being presented.
        + The budget is amended with the two items above being included.
        + A single large donation by an intergroup was not used to determine projections for the upcoming year.
        + Sales are generally on the increase and are projected as such.
        + The sales subsidies have actually dropped from year to year.
        + We are also beginning to get royalties from Germany.
        + Total sales are being projected at $437,770.
        + There is no IRC projection because we aren’t sure that there will be an IRC.
        + No further changes were made to the budget at this time.
        + Motion to accept the budget as amended as the preliminary budget subject to the final figures from the conference finance committee. Motion by Earl D. Second by Nancy G. Vote 7-0-0
     6. 2017-2018 Financial Statement reporting (Audit vs. Review)
        + Our auditor, Williams Crow Mask, does not believe that our organization would really be a candidate for a compilation of our financials because we accept donations from people and groups / intergroups.
        + They also think that based on the audits and reviews that they have done that a review of our financial statements is okay for our uses.
        + The auditor is very supportive of not-for-profits in the area and welcomes us to their annual rodeo. They are very responsive to our needs and questions.
        + Williams Crow Mask has kept our fees well in line and are very reasonable. Additionally, the fee for the review includes the preparation of the 990-tax return.
        + As Treasurer, Rich K. recommends that we enter into the agreement with Williams Crow Mask in the amount of $5,000 for a review of the 2017-2018 year end and the preparation of the tax return. Motion by Earl D. and second by Ashly B. Vote 7-0-0
        + Action Item: Rich K. to advise WCM of decision.
     7. Anorexia Recovery Tools (See “Anorexia Tools” directory in Documents and Materials folder of meeting info)
        + The BOC presented their completed review of the process and how the final edit came about.
        + There were 19.2% changes to original document so if approved by us, this would not be required to go back to the conference for approval.
        + The document is “as good as it is going to get.”
        + There are a lot of changes, but it is okay.
        + A motion to accept the edited document to move forward to the publishing process was approved. Motion was made by Susan G. and seconded by Nancy G. Vote 7-0-0
        + Action Item: Susan to forward the approved document to Pam to begin the process of publication
     8. Review Treasurers PowerPoint presentation (Treasurers2018ABMReport)
        + Reviewed and recommendations made.
     9. Prudent Reserve Interest/Dividends Use Policy (Prudent Reserve Dividend Policy with logo)
        + This proposed policy is coming forward by the BFC because of a recommendation by a member of the Fellowship. The policy was explained by Rich K.
        + In discussion, there were concerns expressed about how the use of money being generated by Prudent Reserve would be viewed by members of the Conference/Fellowship. There was also a discussion about the idea that we are at only about six months of Prudent Reserve.
        + It was pointed out that the Prudent Reserve can not exceed 12 months of expenses.
        + A motion to accept this policy failed to pass. The motion to accept the policy was made by Rich K. and was seconded by Susan G. Votes were taken in accordance with conference guidelines and included three votes. Minority opinions were accepted on the first and second votes. The votes, in order, were 3-4-0. 4-3-0 and 2-5-0.
     10. City selection for 2019 ABC/M.
         + There was a discussion of city selection and the single application received at this time being from New York.
         + A discussion was held, and the consensus of the meeting was that we would not be presenting the next ABC/M site at the end of the current meeting. It was decided that we would make every attempt to do so at our October 2018 meeting.
         + There was a discussion of the possibility and/or advisability of reaching out to the two cities that provided applications (bids) in the prior year. There was a change to the process in the past year. Previously, the application was called a bid.
         + We met on a subsequent morning to discuss whether to contact the applications from the prior year and, after discussion, decided that it would be advisable to reach out to Sacramento and Chicago to determine if they are willing to still consider hosting.
         + Action Item: Ashly B. is to contact Sacramento (Gabriel) and Chicago (Scott). NOTE: Ashly B. spoke to these people at the ABC/M about this subject, being careful to explain that there is no guarantee that we’d go with these cities..
         + On the Friday of the ABC/M, when we met to vote for officers, appointment committee chair and liaison assignments, this topic was discussed. According to the NYC intergroup representative, the NYC bid was not from the intergroup but rather an individual. Therefore, the current NYC bid is being taken off the table for contention.
     11. The Board met for two sessions on Sunday for a review of the individual Board Committee questionnaires to discuss how well the individual committees are perceived to be operating. In the afternoon, the Board met for a period of self-evaluation.
     12. On Monday, the Board met in the morning to discuss our responses to items on the ABC/M agenda. Discussion were had on the items and we formulated our opinions that were to be presented on the floor of the ABC/M. Also discussed and determined was who would make the actual announcements of our opinions, if any.
     13. Discussion on H.O.W. (Tabled for this meeting.)
     14. The Board (including the newly elected members) met to vote on new members for the 2018-2019 conference year.
         + Nomination for President – Rich K. was nominated. After discussion, vote was 7-0-0.
         + Nomination for Treasurer – Rich K. was nominated. After discussion, vote was 7-0-0.
         + Nomination for Secretary – Bob G. was nominated. After discussion, vote was 7-0-0.
         + Board Committee Chairs and other trustee assignments to Board Committees are (at this time):
           1. BFC – Rich K. (Chair), Ashly B., PA K.
           2. BDC – Bob G. (Chair), Earl D.
           3. BOC – Earl D. (Chair), Ned J.
           4. BFSC – Ned J. (Chair)
           5. BPMC – Ashly B. (Chair), PA K.
           6. BHRPC – Nancy G. (Chair), Rich K.
         + Conference Committee Liaison assignments (at this time):
           1. CAC – PA K.
           2. CBC – Bob G.
           3. CCC – Rich K.
           4. CDC – Ned J.
           5. CFC – Rich K.
           6. CHRC – Earl D.
           7. CPIC – Earl D.
           8. CJC – Ned J.
           9. CLC – PA K.
           10. CMRC – Ashly B.
           11. CSpC – Nancy G.
           12. CSTCC – Bob G.
           13. CTIOC – Earl D.
     15. First Board meeting date for the 2018-2019 Conference year
         + The next meeting of the Board of Trustees will be 8 September 2018.