Saturday July 20, 2019 8:30 AM

1. **Opening Matters**
	* 1. Serenity Prayer
		2. Check-Ins/Sobriety Statements
		3. Readings
			+ [**Twelve Concepts**](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - (Non-Chair Member with most seniority) – Nancy G.
			+ [**Twelve Traditions**](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- (Member next most seniority on the BOT) – Ned J.
			+ Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship. – P.A. K.

Start Recording

1. **Assign roles**
	1. Facilitator – Rich K.
	2. Record Keeper – Jay G.
	3. Timekeeper – Seth S.
	4. Spiritual Reminder - All
2. **Announcements**
	1. Earl D. has resigned from the Board of Trustees – Gratitude for his service
	2. Rich K. is not running for BOT when his full term ends next week. Gratitude for his service.
	3. Ashly B. Is not present and. is not running for BOT when her full term ends next week. Gratitude for her service.
3. **Approval of Agenda** (*BOT Agenda F2F 2019*) Approved by consensus.
4. **Approval of Minutes**
	1. Minutes from July 2019 Regular Meeting (*BOT Minutes 2019 07*). Concerning the discussion of draft literature, it was suggested to strike the bullet point re: fiduciary responsibility. Ned moved to approve with that Amendment. Seth seconded. Approved 5-0-1. **Action Item Rich send to Beth to post.**
5. **Monthly Action Items**
	1. Rich to forward June meeting minutes to Beth (DONE)
	2. Rich to inform Chris D. of what we will do in terms of the Whistleblower complaint (DONE)
	3. Rich to request a written document from the copyright attorney regarding the name of the Meditation Book (DONE)
	4. Rich to sign and return the review engagement letter Williams Crow Mask for the year ending September 30, 2019 (DONE)
	5. Earl to send the Anorexia pamphlet information to Pam for desktop publishing (DONE)
	6. Rich to update dating on Employee Handbook and forward to Pam for distribution to the employees (DONE)
6. **Business**
	* 1. Safety in Meetings (*ABC Safety Statement*) Comments: Good statement that should be read at outset of ABM. Ned moved to do so. Seth seconded. Approved 6-0-0 **Action Item Rich to read the Statement at General Assembly.**
		2. Review Q3 financial statements (*2019-06 Balance Sheet, 2019-06 P&L YTD v. Budget YTD, 2019-06 P&L YTD v. Prior YTD, 2019-06 P&L*) Comments/Questions on E-book income, Intergroup contributions, Royalties including related to H.O.W. material and comparative Net Income vs. prior year.

Motion by Seth Second by Nancy to approve Balance Sheet and Profit & Loss Approved 6-0-0. **Action Item Jay to forward Balance Sheet and Profit & Loss to Newsletter**.

* + 1. Discussion of continuation of subsidy for sales to international purchasers. Introduction: there is a 25% discount for sales outside North America that began 3 or 4 years ago. Should we extend beyond 12/31/19?

 Comments: Europe is a growth area. This is a way to reach out to international people. We are an international fellowship. We do not lose money from this.

Motion by Jay Second by Seth to extend this beyond 12/31/2019. Approved 6-0-0. **Action Item Jay to announce continuation of subsidy during Treasurer’s presentation.**

* + 1. Review/Approve 2019-2020 budget (*FY2019-2020 BFC Approved Budget*) Introduction: Explanation of spreadsheet and formulas. Different treatment of Prudent Reserve income from last year. We have built in expense increases. Budget for Conference Committees awaits their budget requests.

Comments: ABM Int’l scholarship discussion. This Budget is conservative (on the low side) on Income, aggressive (on the high side) on expenses. The Budget presented is understandable. Can we assume increased revenue or decreased costs? Decreasing costs is a short term strategy. We need to increase revenue, especially if budget process shows a budgeted loss.

Question: Just review or vote today? Consensus: vote today.

Motion by Seth Second by Nancy to approve this as a preliminary budget. Approved 5-0-1.**Action Item Place on Agenda for next Board Meeting.**

Lunch 12:40 – 1:40

Reconvene 1:50

* + 1. Review BDC Election Process presentation. PA, BDC Chair, has recruited two tabulators (second year delegates) and one observer (first year delegate). She went through her announcement scheduled for Tuesday afternoon after Treasurer’s presentation. Nominations will be open Wednesday morning through 6 PM Wednesday. She will recognize candidates and nominees and outgoing BOT members. This Agenda Item will be addressed again Sunday.
		2. Review Treasurer’s PowerPoint presentation (*Treasurers2019ABMReport*) Introduction: Thanks to Bob G. and Rich K. for creating Power Point format. This year has full year P&L and March 31 stub period. Treasurer went through the Presentation.

Comments: Good that reading did not get into the weeds of everything. Treasurer should add comments regarding fiscal 2020 Budget including subsidy and scholarships, and about accumulated depreciation and other areas. Treasurer should add a statement that financial condition is stable. The Board discussed recognizing people with questions at convenient places and being aware of time constraints.

* + 1. Request for meeting with BOT from member of Fellowship (*Request to meet BOT – Part 1, Request to meet BOT – Part 2*) Introduction: Read emails. Comments: Member did not tell us what the concern is so full Board meeting is not appropriate. Concern about motive. Could have used Suggestions to Board link on the web site. If small group attends, they do not speak for the Board. Need time limit and no feedback. No agreement by small group to not disclose any of it to whole Board. It has been done that way in past. 10-15 Minutes should be limit. Should take notes that are read back to him for confirmation. There should be a response later, even if it is just “we heard you and have nothing further to say.” Response after meeting should be the Board will consider this, maybe using language from 12 Concepts about giving suggestions careful consideration. If meeting is Monday, this might not be addressed until new Board is seated. Rich and Seth volunteered to meet with member for 15 minutes either right before or after dinner Monday.
		2. Conference Committee ABM Session Assignments. Conflicts: We do not go to Session 3 on Friday. Rich will go to all three CCC sessions. Jay will go to CFC Wednesday and By-laws on Thursday. Seth will go to CTIOC Wednesday and CSTCC Thursday. To be continued.
		3. New issue: Are we in compliance with By-laws on timing of electing officers? Yes, especially if we make clear that the Friday meeting at which officers are elected is “in lieu of the first meeting following the ABM.”
		4. Discussion of member’s email on Step Workbook and the 2019 ABC/M. *(Step Workbook Email* ) Proposed answer to Question 1: If literature is approved we are required to and will sell it. Proposed answer to Question 2: This is a moot point given response to Question 1.

Comments: Rich to give response orally and by email. FWS owns the intellectual property to draft literature even if it is not approved by the Conference. Response to Question 1 should include a statement that we encourage creation of literature and respect the process. Board consensus was to approve email response prepared by Rich. **Action Item Rich to give response.**

* + 1. Transition on/off the Board of Trustees (*BDC*). Does officer election language discussed in Business Item i. above control the timing of the end of Board terms? Maybe. Is there consensus that the Board term should end immediately at the end of the election process? Yes. Unanimous consensus. Seth to draft and present Board Motion to say that and replace BOT Motion of June 10, 2000.

Recording ended.

Check out statements.

End of Saturday Session 5 PM.

Saturday Board Dinner – 7 p.m.

Reconvene Sunday July 21, 2019 8:30 AM

Check-Ins

Start recording

Continuation of discussion on item k., Timing of transition on and off the Board and timing of first meeting of new Board. Seth presented a draft Board Motion. “The BOT clarifies any ambiguity contained in the By-laws and specifically replaces the June 10, 2000 BOT Motion regarding when a Trustee’s term ends by stating that an outgoing Trustee’s term ends and a new Trustee’s term begins as soon as the ABC/M Trustee election results are announced. The next meeting of the BOT after the election results are announced is the first meeting of the newly constituted BOT in lieu of the Meeting after the conclusion of the ABC/M.”

Comments in support of Motion substance and wording.

Motion by Ned Second by PA to approve the Motion. Approved 6-0-0.

**Action Item Rich to send to Pam for placement in collection of Board Motions.**

Continuation of Business Item g. The Conference Member responded and will meet with Rich and Seth.

Continuation of Business Item e. BDC Chair presentation and wording of announcement from the floor about elections including nomination procedure, interviews and questionnaires, session for questions on candidates, voting and tabulating procedures. Everyone stated that the presentation was very well put together and delivered.

* + 1. Organizational Questionnaires

BCTC Question: German Pamphlet on pornography. Should they pay royalty? Answer: Depends upon whether they use the logo. More info needed, maybe from the CLC. CLC is considering translating into English and presenting for Conference approval.

Comment: at least one time in the past, a royalty payment was mischaracterized as a contribution. How to discern between contributions and royalty payments? BFC has not been told from where royalty payments come.

BFC “NA” entries indicate non-BOT members need more information and background on certain procedures and functions. “Needs work” entries also need attention. Question: Should non-BOT members of BFC see General Ledger which contains names of contributors and purchasers? Answer: Non-BOT members do have a sobriety requirement and confidentiality obligations.

BOC discussion points out some opportunities to rewrite the Questionnaire.

BHRPC had seven people. Newest member is non-BOT member and needs to be brought up to speed.

BDC had six responses so relatively large. Question: Should the BDC take more active role in finding non-BOT members for other Board Committees? Yes. BDC has been asking about Board service, i.e. serving on the Board or serving on a Board committee. BDC has been updating list of possible candidates for Board or Board committees.

BFSCA lost a non-BOT member half way through the year. Then a Board member became non-active. A new non-BOT member came on in June.

Continuation of Business Item h.: Conference Committee ABM Session Assignments. Committee attendance assignments were made to resolve conflicts in the schedule.

Lunch Break

Sunday afternoon session.

* + 1. Draft Literature Statement (*Draft Literature Copyright Memo to Chairs 18April2013-1, Statement on Distribution of Draft Literature*) Continuing discussion of these statements. Comments: Concern with the 2017 statement is that it is not dated and that it says draft literature should not be generally distributed. Draft literature should be distributed to generate comments and for use by program members as recovery and meeting material if they choose and the meeting is OK with it. Appendix I contemplates getting feedback as part of the literature approval process. Something must be distributed to generate feedback. Suggestion: also require that revised 2017 statement be attached to draft literature. Motion by Ned Second by Jay to add date, remove “only” from second to last sentence and remove “or generally distributed” from the 2017 Statement. Approved 4-2-0. Minority report. Revote 6-0-0. **Action Item: Board Chair or BOC Chair to explore with CLC, CCC and/or Chairs Call for input about attaching this newly revised Statement to all draft literature.** **Acton Item: Board Chair to ask webmaster to post newly revised and dated Statement to the website.**

Stop Recording

* + 1. Self Evaluation of Business Aspects of BOT. Evaluate BOT Performance. Not a recovery evaluation. Each member had opportunity to comment (3 Minutes) successes and (3 minutes) improvement needed on each topic

Financial, Legal and Organizational Activity and Stability

Relationship with Executive Director

Relationship with Conference and Fellowship

Check outs

End of Sunday Session 6:15 PM

Monday Session 8:00 AM

Check-ins

Each Board Member outlined the reasons for which that member wanted to serve on the Board.

Continuation of Board Self Evaluation

BOT Self Management

Visioning Regarding Fellowship Structure (Brainstorming)

Start Recording

* + 1. Review of ABM Agenda Items

19o01/18-08 Motion to approve Pamphlet “The Gift of No Contact.” Majority no comment. Minority Report. Consensus: “The Board supports the production of literature and looks forward to having an additional tool available in the store for the members of the Fellowship” to be shared at microphone by PA.

19n02/19-01 IFD on 12 and 12. Consensus: no need to comment.

19n03/19-02 IFD on HOW Literature. Comments mixed on whether Board comment is necessary. Further discussion. Consensus no comment

19n04/19-03 By-law proposal prohibiting one person from holding more than one FWS office. Consensus that we should comment. What should comment be? The Board had a previously proposed statement. An alternative written statement was reviewed. In addition, the following was read as a possible statement to be made at the microphone: “The Board of Trustees unanimously opposes the proposed Amendment. Adopting this Amendment would remove flexibility that the Board occasionally needs to have one person hold two offices, as was the case for a few months last year. In addition, the proposal incorrectly states that one person may serve in all three offices. This is prohibited by Texas law. And each Board member holds one vote. The Board has passed out a statement explaining its position in more detail.”

Consensus: Seth to read that statement and Board to pass out the alternative written Statement.

19n-05/19-04 IFD on Service Brochure. Majority – No comment. Minority Report.

Consensus No comment.

19n06/19-05 IFD on Change of traditions to add a reference to “social media.”

Should we comment? Majority Yes. Possible comments read.

Proposed statement: “The Board will need to examine all copyright issues that might require the consent of Alcoholics Anonymous to our change of the Tradition. The Board recognizes that if the Conference approves a change to one of the Traditions, the Board will sell all inventory of each piece of literature that contains the old text of the Tradition before changing that item to reflect the new text of the Tradition.”

Consensus: Nancy to read that statement.

19n07/19-06 Motion to add an 18 month bronze sobriety medallion. Consensus :no comment.

19n08/19-07 IFD on project development and budgeting process for Conference Committees. Consensus: No comment.

19n09/19-08 IFD on limit on amount of Board edits to Conference Approved Literature. Consensus: No comment.

19n10/19-09 IFD on use of Gender Pronouns in the By-laws. Consensus : No comment.

19n11/19-10 IFD on creating an Archivist Position as part of the FWS staff to collect, archive and maintain the archives. Mixed comments on whether to comment. Minority report. Consensus: no comment.

Stop recording.

Check outs.

End of Monday session Noon.

Reconvene Tuesday Noon

Serenity Prayer

Check-ins

Start Recording

Continuation of Business Item o. Possible Board Comments on ABM Agenda Items. 19n11/19- 10 IFD Archivist continued

Consensus Remains No Comment

19n12/19-11

IFD on Literature creation including timing etc

Consensus: No Comment

19n13/19-12

Motion to Approve Step Question Workbook.

Consensus Give same comment as 19o01/19-01

19n14/19-13

IFD on Dating Plan as literature

Consensus No Comment

End of Wednesday Session 1 PM

Tabled:

* + 1. Discussion of H.O.W. Literature (*H.O.W. Literature Discussion*)
		2. Working with a nonprofit Intergroup
		3. Strategic planning time consistently on future agendas
		4. Cash Management (*BFC Proposal re Cash Management*)
		5. Role of Board Members in last year of term

Thursday Session 6 PM to discuss request from five members of CLC regarding Conference Approved and Board Approved “State of Grace – Daily Meditations.” Comment: This is governed by Appendix I to CSM which does not provide for further CLC involvement after Conference Approval (let alone after Board Approval.) Discussed substance of response. Discussed method of response. Discussed whether to read a statement from the floor. Consulted with CCC through the CCC Chair and CCC Vice Chair. To be continued.

End of Thursday Session 10 PM.

Friday Morning Session 7 AM to continue this discussion.

Start recording.

Motion by Rich Second by Ned to provide document requested by early next week and to send email to five members of CLC who requested it. Approved 6-0-0. **Action Item: Rich to send email and send the document.**

End of Friday Morning Session 7:45 AM.

Friday Lunch Session of new Board (Rick S. joins, Christina absent, Rich K. invited observer).

Start Recording.

Ned facilitating.

Discussion of whether to read a statement from the floor regarding the request by members of the CLC. Comments: Board should read a statement because CLC read a statement about this from the floor so the Conference should hear the Board’s response. Considered a statement presented by Ned. Motion by Jay Seconded by Seth that Ned should read that statement during next General Assembly. Approved 6-0-0.

End of Session.

Friday Afternoon Session.

Christina joined the Meeting by phone.

A statement was made that this is the Board meeting held in lieu of the first Board meeting following the ABM.

Discussion and consensus: Do not elect a Board Chair at this time. President will fill many functions performed by Chair in the past as will Treasurer and other BOT Members in rotation (such as facilitating Board meetings).

Start Recording

The following were elected Officers 6-0-0 after moved and seconded and discussion with the nominee not present:

President – Seth S.

Secretary – Christina H.

Treasurer – Jay G.

Board approved 7-0-0 a Statement that Seth may read from the floor should he be questioned about not having a Board Chair.

On Motion by Ned, Seconded by Christina the Board decided to not meet in August.

Stop Recording.

End of Session.

Reconvened after General Assembly.

The Board approved by consensus BOT Committee Chairs and BOT Members of BOT Committees, and BOT Liaisons to Conference Committees. The Board decided by consensus that it does not select Liaisons to Conference Committees based on gender.

Check-outs

Closing Prayer:

Higher Power, make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer. – (Rick S.)

Meeting Schedule for Conference year 2018-2019

|  |  |  |
| --- | --- | --- |
| **8 Sept 18 – Regular** | **13 Oct 18 – Interim** | **10 Nov 18 – Regular** |
| **8 Dec 18 – Interim** | **12 Jan 19 – Regular** | **9 Feb 19 – Interim** |
| **9 Mar 19 – Regular** | **13 Apr 19 – Interim** | **11 May 19 – Regular** |
| **8 Jun 19 – Interim** | **13 Jul 19 – Regular** | **July 20 – 22 – F2F** |