1. **Opening Matters** 
   1. Check-Ins/Sobriety Statements - Nancy G. (CA), P.A.K.(TX), Jay G.(OH), Seth S.(MA), Rick S.(PA), Christina M.(CA), Gabriel G. (CA)
   2. Readings:
      * + [Twelve Concepts](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - (Non-Chair Member with most seniority) – **Nancy G.**
        + [Twelve Traditions](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- (Member next most seniority on the BOT) – **P.A. K.**
        + **BOT Preamble** - *Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship*. – **Jay G.**

**Start Recording (\*9)**

1. **Assign roles**
   1. Facilitator – **Seth S.**
   2. Record Keeper – **Jim B. (non-BOT member - present)**
   3. Timekeeper – **Gabriel G.**
   4. Spiritual Reminder – **All**
2. **Announcements**
   1. Update on Whistleblower Complaint – **Seth S**

* *Minutes from June, July, September and October were sent to Chris.*
* *No minutes were located for August.*
* *Seth S. will draft a statement letter to send to former BOT member C requesting an immediate stop to their breach of the BOT confidentiality agreement. The letter will be routed to the full BOT for review and input prior to sending out.*
  1. Update on LifeSaver Program – **Seth S.**
* *Approximately $17,500 in matching funds was received.*
  1. Update on “Free Shipping” Promotion – **Jay G.**
* *During last 3 weeks of January, over $12,000 in sales were made.*
* *Total sales for January were $24,000.*
* *This promotion has been very successful in boosting sales.*

*---Discussion ensued after report, with suggestions. See the following for ideas and decisions made:*

* *It was suggested to have the newcomer literature bundles on a special promotion for two weeks.*
* *The bundles would include pamphlets for a total of $31.95. Proposed to sell the bundle for $25 and include free shipping for all domestic orders.*
* *It was suggested to make it longer than 2 weeks, and include international orders as well.*
* *Questions were raised: (1) Will there be a test period?; (2) How will the BOT know they are going to newcomers?*
* *It was suggested to sell them for $12.50 to international customers, but NOT waive the shipping fees.*
* *No decision was reached, and the subject was tabled until next month.*
  1. *Nancy announced that the Executive Directors personal cell number had somehow gotten out to members of the Fellowship. The Director has been receiving calls while off work, and at odd hours, from program members. It was requested to notify everyone that it was private and not to call the Director on it.*

1. **Approval of Today’s Agenda** (***BOT Agenda 2 13 21.docx***) *----approved as submitted.*
2. **Approval of last Month’s Minutes**

Minutes from January 9, 2021 Meeting.

*(****BOT Minutes 1.1, 1-9-21.docx*** *)*

*---Minutes produced by Jim B., and were approved with amendment to remove highlighted question marks.*

1. **Monthly Action Items**
   1. Post preliminary Agenda for February 13, 2021 in DropBox – **Seth S** – (DONE)
   2. Forward October 2020 and December 2020 Meeting Minutes to Beth and Pam – **Seth S** (pending) *---Seth will post this week for next month.*
2. **Routine Reports**
   1. Suggestions to the Board Report – None
   2. Webmaster’s Report

(Webmaster Report 2021-02.pdf – *not yet posted*)

**BUSINESS**

**ELEVATED PRIORITY:**

1. Application from member to join the BOT – approved by the BDC in January of 2021 (BOT Candidate folder in dropbox) – **Seth S.**

*----A brief discussion about the candidate (Jaclyn) ensued, with consensus on qualifications. Motion was made to approve her for the vacancy of the term will end when the results of the election at the 2021 ABM are final. It was seconded and unanimously approved by the BOT.*

*---Seth S. will notify her of the appointment, and do the administrative work to bring her onto the BOT. That will include adding her to the google group, posting her phone number and email to the google group, and asking Beth / Pam to give her access to the dropbox.*

*---To give her exposure to the process, Seth S. will invite her to the BDC and Jay G. will invite her to the BFC.*

1. Financial Report 1st Quarter – **Jay G.**

*---Report provided, with the following details and Motion:*

* *Approximately $5,000 / month in Lifesaver Program contributions. This has been consistent.*
* *Sales of literature has increased due to the free shipping (see discussion under Announcements).*
* *Motion was made to approve the 12/31/20 Quarterly Financial Statement and Report, and to authorize the Treasurer to send the Profit & Loss and Balance Sheet to the FWS Newsletter for publishing.*
* *Motion was seconded and unanimously approved by the BOT.*

1. Discussion regarding recognition and reward for FWS employees – **Nancy G.**

*---Extension discussion of proposal, with two Motions at the end. Following are the discussion items and outcome:*

* *Proposal to give a bonus of 2 days off to all three FWS employees. The days must be used within 90 days about BOT approval. The Executive Director may take cash payment for the two days instead. Discussion / Motion was as follows:*
* *Suggested to allow the 2 days to be taken off at any time during the year.*
* *Suggested that the two days off were excessive and could become an entitlement.*
* *Suggested that the bonus was not in keeping with currently statements about financial struggles of the FWS due to the pandemic.*
* *The BHRPC approved this bonus.*
* *Motion made to provide 2 paid days off to the office staff, with the Executive Director having the option to take it in cash payment instead. Motion was seconded, and the BOT voted 5 in favor, 2 abstain, and 1 opposed.*
* *Minority Report was called for. Statement made by minority concerning financial responsibility of the FWS.*
* *New vote conducted on the same Motion. Vote outcome the same as first time.*
* *Proposal also includes title change for the two hourly workers. Office Assistant position would become the Executive Assistant. Mailroom Associate position would become Logistics Manager.*
* *It was generally agreed that title changes would be appropriate, but there was disagreement on the Office Assistant’s new title. It was suggested to instead change the title to “Administrative Assistant”.*
* *It was suggested that if the title of the Mailroom Associate became Logistics Manager, then that person should be providing help with managing shipping issues.*
* *Motion was made to change two position titles. The Office Assistant would become the Administrative Assistant, and the Mailroom Associate would become the Logistics Manager. This was seconded and unanimously approved by the BOT.*

1. Discussion and resolution regarding “gatekeeper” for work requests regarding Beth – **Christina M.**

*---The proposal is to have the WMS take over webmaster duties from Beth. Beth would be removed from the WMS chair role. The BOC would take over decision on formatting, fonts, and what gets posted on the website, etc. Beth would no longer have the gatekeeper or webmaster role, but will continue to be the web designer. Discussion was as follows:*

* *It was stated that Beth is overwhelmed by request from the Fellowship.*
* *It was stated that Beth’s contract reflects that she is the webmaster, and that it would need to be revised if the change in duties is made.*
* *It was determined that the BTC will provide a formal motion to the BOT for next months meeting. The proposal is tabled until then.*

**\*\*\*\*BOT voted unanimously to extend the meeting by 15 minutes to address item “e”.**

1. BFC recommendation regarding Prudent Reserve – **Jay G.\**

*---The proposal is to move monies from the Operating Fund to the Prudent Reserve. A transfer of $9,585 is proposed. This would bring the Prudent Reserve to the minimum recommended level. Discussion and Motion was as follows:*

* *Concerns were made about moving money out of the Operating Fund while the FWS was under stress from the pandemic.*
* *It was stated that once the Prudent Reserve is at the minimum level, any interest would go back to the Operating Fund.*
* *It was stated that the Prudent Reserve worked as a “savings account”, while the Operating Fund functioned as a “checking account”. This description was provided to better understand what each does.*
* *Motion was made to transfer $9,585 from the Operating Fund to the Prudent Reserve, with the purpose of bringing it up to the recommended minimum level. The Motion was seconded and unanimously approved by the BOT.*

1. Discussion and resolution regarding format changes to core S.L.A.A. documents when translated into other languages – **Christina M.**

*---tabled until next meeting.*

1. Discussion and resolution authorizing current officers to represent F.W.S. with Vanguard – **Jay G.**

*---tabled until next meeting.*

1. Discussion of development of Social Media Policy for the Fellowship – **Seth S.**

*---tabled until next meeting.*

1. CSPC needs an update on BOT’s  2020 stance on “no matching” of sponsors to sponsees by third parties and more generally development of a Safety Statement for the Fellowship. – **Nancy G. and Jay G.**

*---tabled until next meeting.*

1. Discussion of Role of Board Liaison to Conference Committees – **Seth S**.

*---tabled until next meeting.*

1. Discussion around possible BOT virtual retreat to do strategic planning for the BOT and the Fellowship – **Seth S. –** Chair

*---tabled until next meeting.*

1. Discussion of YouTube videos attributable to S.L.A.A. – **Gabriel G.**

*---tabled until next month.*

1. Discussion around possible BOT virtual retreat to do strategic planning for the BOT and the Fellowship – **Seth S.**

*---tabled until next month.*

**REGULAR PRIORITY:**

1. Working with a nonprofit corporation Intergroup – NY Intergroup, Houston and LA

*---tabled until next meeting.*

**Stop Recording** **(\*9)**

**Check-outs:** Nancy G., P.A.K., Jay G., Seth S., Rick S., Christina M., Gabriel G.

**Closing Prayer:**

*Higher Power- make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer.* – **Gabriel G.**

**Meeting Schedule for Conference Year 2020-2021**

|  |  |  |
| --- | --- | --- |
| *~~12 Sept 20 – Regular~~* | *~~10 Oct 20 – Interim~~* | *~~14 Nov 20 – Regular~~* |
| *~~12 Dec 20 – Interim~~* | *~~9 Jan 21 – Regular~~* | *~~13 Feb 21 – Interim~~* |
| *13 Mar 21 - Regular****14* Mar 20 – Regular** | *10 Apr 21 – Interim* | *8 May 21 – Regular* |
| *12 Jun 21 – Interim* | 10 Jul 21 – Regular | F2F (?) |