1. **Opening Matters** 
   1. Check-Ins/Sobriety Statements - Jay G.(OH), Gabriel G. (CA), Hernan V. (CA), Suzanne D. (TX), Juanita J. (DC), Sam E. (NJ), Julie M. (CA), Phoenix M. (TX), Rick B. (FL), Jim B. (CA – non BOT Record Keeper), Beth S. (PA - Technology Director), Pam Martin (Executive Director)
   2. Readings:
      * + [Twelve Concepts](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - Concept Eleven (Non-Chair Member with most seniority) – **Jay G.**
        + [Twelve Traditions](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- Tradition Eleven (Member next most seniority on the BOT) – **Gabriel G.**
        + **BOT Preamble** - *Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship*. – (Member with the third-most seniority on the BOT) **Hernan V.**

**Start Recording (\*9)**

1. **Assign roles**
   1. Facilitator – **Suzanne D.**
   2. Record Keeper – **Jim B. (non-BOT member)**
   3. Timekeeper – **Phoenix M.**
   4. Spiritual Reminder – **All**
2. **Announcements**
   1. Email responses between BOT meetings. – **Suzanne D.** *---requested that members check their emails more frequently to work on items between meetings.*
   2. Stated that Chris D. has stepped down as FWS Newsletter Editor. Board is seeking a new editor.
3. **Approval of Today’s Agenda** (***BOT Agenda 12 November 2022***)  *---requested to move Item D in the Agenda (concerning the S.L.A.A. President) to the top priority. Motion was approved.*
4. **Approval of last Month’s Minutes**

* BOT Minutes 08 07 2022, BOT Minutes 08 08 2022, BOT Minutes 10 08 2022 *---all three sets of Minutes approved.*

1. **Monthly Action Items**
   1. Post preliminary Agenda for November 12, 2022 in DropBox. – **Suzanne D.** – (DONE)
   2. Forward BOT November Agenda to Jim and Pam – **Suzanne D.** (DONE)
   3. Post most recent Financial Report to the FWS Newsletter. – **Jay G.** - (DONE)
2. **Routine Reports**
   1. Suggestions to the Board *---None.*
   2. ED Report and ED Sales Summary – **Pam Martin**

*---Update on office relocation. Tenant improvement in new suite in process. Will be moving in early / mid-December.*

*---New address: 2411 NE Loop 410, Suite 122, San Antonio, Texas 78217-6644*

*---Question concerning literature sales. Noted by Pam that the numbers are general in nature.*

*---Question about bundle sales. Stated by Pam that bundle sales have gone very well.*

*---Noted by Pam that the phones and / or email may be down for a few days during transition to new office.*

* 1. Technology Director’s Report and Trumba Presentation – **Beth S.**

*---Trumba is being proposed as the new meeting finder software. Software meets all needs of the fellowship. Presentation provided, with discussion as follows.*

* *Currently there is a trial software being used, but the trial will be ending very soon.*
* *Stated by Pam that a new meeting finder platform would be a significant change for the office in helping people find meetings.*
* *Current meeting finder software (Caspio) is difficult to use, and very limited in options.*
* *Trumba is very close in price to what the Caspio platform costs.*
* *Initial set-up fee of $300 is needed, then an annual fee of $2,759.40.*
* *Motion made to make Trumba the new meeting finder software / platform. It would start with month to month, then convert to annual subscription when appropriate. Caspio (current meeting finder software) will be retained on a month to month for transition purposes. Motion seconded, with unanimous approval (9-0-0).*

*---Separate discussion concerning six-digit codes for zoom meetings. Zoom will often send an authentication code to the email on record for that meeting, but not everyone on the BOT receives it. That often creates access issues. Requested by Suzanne to find a solution so that all BOT members can access all board committee meetings. Beth will talk off-line with Suzanne and other board members to find a resolution.*

**---Beth left at the end of this discussion.**

1. **Board Committee Chair Reports**
2. Copyright Translation – **Julie M.**

*---Working with various countries to develop new translations of literature.*

*---Will be reaching out to the website host that is using the S.L.A.A. logo, in violation of copyright laws. Pam will send a letter requesting that they stop copyright violations. If no response after a week, she will send out a second letter. If still no response after 2 days, she will contact the hosting company and notify of a copyright violation.*

*---Issue with a group giving away literature via screenshare and other digital methods. The Board Committee reached out to discuss options, but the group was unwilling to change their process. The group is a zoom meeting called “Swirl”, which is listed as being associated with the Sacramento intergroup. Discussion as follows:*

* *Staff and the BCTC has been working on this for a while, with no resolution.*
* *The group has requested to be exempted from copyright law with regards to literature. Staff have let them know that violation of copyright law is not acceptable.*
* *Not clear that the Sacramento Intergroup is even aware of what the meeting is doing.*
* *Julie will be reaching out to them for further discussion, with assistance from Gabriel.*

1. Development – **Suzanne D.**

*---The BDC has met and is putting together a new goal list for the year.*

*---Working on putting together a policy for the Whistleblower Investigator position.*

*---Developing a better orientation document for new BOT members.*

*---Putting together a list of suggestions for choosing new non-BOT members for board committees.*

***Motion made to temporarily stop Reports and proceed directly to the Elevated Business. Motion seconded and approved. Reports temporarily stopped here.***

***Reports started again after Elevated Business Items A and B were completed.***

1. 7th Tradition Committee – **Phoenix G.**

*---Noted that this committee handles the coordination for the matching funds for contributions to the Lifesaver Fund. Seth S. was handling it, and volunteered to complete it. It was recommended that Phoenix reach out to Seth for follow up.*

1. Finance – **Jay G.** *---meeting ended, no report given.*
2. HR/Personnel – **Juanita J.** *---meeting ended, no report given.*
3. Outreach – **Hernan V.** *---meeting ended, no report given.*
4. Programs and Memberships – **Gabriel G.** *---meeting ended, no report given.*
5. Technology – **Gabriel G.** *---meeting ended, no report given.*
6. Publications & Distribution – **Sam E.** *---meeting ended, no report given.*

**LCEP Subcommittee Update**

1. **Board Liaison Reports** *(No reports were given, meeting ended before getting to them)*
2. **Jay –**  CSC
3. **Gabriel –** CDC
4. **Hernan -** CHRC, CPIC
5. **Suzanne –** CCC, Chairs
6. **Juanita –** CICC
7. **Sam –** CLC, CSTCC
8. **Julie –** CJC, CSPC, CTIOC
9. **Phoenix** – CFC, CAC
10. **Rick –** CBC, CMRC

**BUSINESS**

**ELEVATED PRIORITY:**

1. President of S.L.A.A. F.W.S. – **Gabriel G.**

*---Question raised about when the board chair would take over as the S.L.A.A. President. Suzanne has potential work conflict, and is trying to resolve them. She is seeking input and assistance. At issue is the difference between a board chair and a president. Discussion as follows:*

* *Stated that the President has authority to sign checks, and make other legal and financial approvals.*
* *Noted that the President role / position has different duties and authorities than the Chair.*
* *Gabriel resigned as Corporate President effective immediately.*
* *Suzanne will complete paperwork for her workplace this week that will allow her to become the Corporate President of S.L.A.A.*

1. Discuss Non-BOT Board Committee Applications for approval – **BOT** (Jeff R. for BFC, Chris C. for BDC)

*---Two non-BOT members (Chris C. and Jeff R.) were voted on and appointed to a Board Committee.*

*---Both individuals unanimously approved (9-0-0) for non-BOT positions on the respective board committees.*

*---Noted that both Jim B. for the BTC and Mark S. for the BPMC were unanimously approved (as non-BOT members) via email during the past month.*

1. September 30 Year End Financial Statements and Bank Resolutions. – **Jay G.** *---tabled until the next meeting.*
2. Motion to appoint Seth S. for Whistleblower Complaint Investigator to fill the vacancy left by Chris D. whose service has ended. **– Suzanne D.** *---tabled until the next meeting.*

**REGULAR PRIORITY:**

1. Review of Board Self-Assessment. – **Suzanne D.** *---tabled until the next meeting.*
2. Setting Board Committee Goals. – **Suzanne D.** *---tabled until the next meeting.*
3. ED Access. – **Suzanne D.** *---tabled until the next meeting.*

**Stop Recording** **(\*9)**

**Check-outs:** Jay G., Gabriel G., Juanita J., Sam E., Julie M., Phoenix G., Rick B., Hernan V., Suzanne D., Jim B., Pam Martin

**Closing Prayer:**

*Higher Power- make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer.* – **Rick B.**

**Meeting Schedule for Conference Year 2022-2023**

|  |  |  |
| --- | --- | --- |
| *~~10 Sept 22 – Regular~~* | *~~8 Oct 22 – Interim~~* | *~~12 Nov 22 – Regular~~* |
| *10 Dec 22 – Interim* | *14 Jan 23 – Regular* | *11 Feb 23 – Interim* |
| *11 Mar 23 - Regular* | *8 Apr 23 – Interim* | *13 May 23 – Regular* |
| *10 Jun 23 – Interim* | 8 Jul 23 – Regular | F2F (TBD) 2023 |