1. **Opening Matters** 
   1. Check-Ins/Sobriety Statements - Hernan V. (CA), Suzanne D. (TX), Juanita J. (DC), Sam E. (NJ), Phoenix G. (TX), Rick B. (FL), Chris D. (CA), Jack F. (AUS), Julie M. (CA) (*not in attendance*), Jim B. (CA – non-BOT Record Keeper), Pam Reyes (Executive Director)
   2. Readings:
      * + [Twelve Concepts](https://slaafws.org/download/core-files/The_Twelve_Concepts_of_SLAA.pdf) - Concept Eleven (Non-Chair Member with most seniority) – **Hernan V.**
        + [Twelve Traditions](https://slaafws.org/download/core-files/The_Twelve_Traditions_of_SLAA.pdf)- Tradition Eleven (Member next most seniority on the BOT) – **Sam E.**
        + **BOT Preamble** - *Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship*. – (Member with the third-most seniority on the BOT) – **Phoenix G.**

**Start Recording (\*9)**

1. **Assign roles**
   1. Facilitator – **Suzanne D.**
   2. Record Keeper – **Jim B. (non-BOT member)**
   3. Timekeeper – **Phoenix G.**
   4. Spiritual Reminder – **All**
2. **Announcements**
   1. FWS Newsletter due date for reports is November 19th. For board members, it is requested to provide an introduction for the newsletter. – **Chris D.**
   2. Requested to have board committee and liaison reports submitted to the dropbox by November 19th. Also, requested to send copies of each to the Executive Director. – **Suzanne D.**
3. **Approval of Today’s Agenda**  **(**BOT Agenda 11 November 2023**)** – *Agenda approved, with clarification on which Minutes need approval (September and October).*
4. **Approval of last Month’s Minutes (**BOT Minutes 9 September 2023, and BOT Special Meeting Minutes 23 September 2023, BOT Minutes 14 October 2023**)** *---All three sets of Minutes unanimously approved.*
5. **Monthly Action Items**
   1. Upload all the Board paperwork to the Dropbox – **Rick B.** (*In process)*
   2. Post September Financial Report to the Newsletter – **Hernan V.** (*Not yet complete*)
   3. Forward the approved BOT Minutes to the ED for posting to the website – **Rick B.** (*In process*)
   4. Send BOT MTG Agenda to Jim B. and Pam Reyes. – **Suzanne D.** (*Done*)
6. **Routine Reports**
   1. Suggestions to the Board – *None*
   2. Executive Director (ED) Report and ED Sales Summary – **Pam Reyes**  *---Member Retention booklet has been published, and it is available for purchase. Once the format has been modified for “pdf” publishing, it will be available electronically as well. A police report was filed concerning the fraud against the FWS bank account. Noted that the ED report is available to anyone in the fellowship. Literature price increase (as mandated by the board) is quite complicated, so it will take some time to accomplish.*
   3. Technology Director’s Report – **(Position current vacant)** *---no report.*
7. **Board Committee Chair Reports**
8. Copyright Translation – **Julie M.** *---Not present, no report. Update from Pam Reyes: committee has not met since before the ABC/M. Noted that there are many items that need to be addressed, some of which are quite critical for copyright protection. Stated that copyright protection is very complicated, and needs very regular review. Rick B. volunteered to start the meeting again.*
9. Development – **Suzanne D.** *---Report in dropbox. No questions, no discussion.*
10. Finance – **Hernan V.** *---No report. Goals for this year: Collaboration with the 7th Tradition Board Committee to raise funds, and to ensure that all bills are getting paid on time.*
11. HR/Personnel – **Juanita J.** *---No report. Goals for this year: Filling the Technology Director position vacancy, meet with Pam and office staff to review workload, continue the review and updating of staff policies and procedures. Discussion as follows:*

*---Noted by Pam Reyes that Dave Crawford (contractor) has done a very good job of handling technology issues in the interim. He has done this with assistance from Pam and other office staff. From the business side, technology is going well. However, work on new projects and long-term upgrades is not happening at this time.*

1. Outreach – **Sam E.** *---Report in dropbox. Goals for this year: Getting letters out to mental health professionals, questionnaire to the Fellowship, look into possible oversight of digital media.*
2. Publications & Distribution – **Rick B.** *---Report in dropbox. Goals for this year: Creating a best practices manual, Anorexia 8 & 9 publishing, and Spanish translation of the Basic Text. Discussion as follows:*

*---Requested by Pam: That this committee send the office a quarterly update concerning progress on literature in the process. This would assist office staff with answering questions from members on when a particular piece of literature will be available for purchase. Pointed out that two-way communication could help the committee know what the fellowship is interested in as well.*

*---Suggested to publish an audio book of the Basic Text, as a way to help fellows and provide another income stream for FWS.*

1. Programs and Memberships – **Chris D.** *---Report in dropbox. Goals for this year: Getting the Newsletter functioning again (including getting a Newsletter Editor), working on program archives, working on the ABM in the virtual world. Committee is also.working on the Travel Equalization Fund (TEF), and coordinating with OC Intergroup about being the LPC for the virtual ABC/M.*

*Discussion as follows:*

*---Question as to whether an LPC is even needed with it being virtual. Noted that an LPC could help by putting recovery meetings and the auction.*

1. Technology – **Phoenix G.** *---Report in dropbox. Working on getting new non-BOT members. Looking into the digital needs of a virtual ABC/M. Discussion as follows:*

*---Stated by the board chair that the BTC will be coordinating and managing the virtual ABC/M.*

*---Requested by Pam Reyes to set up technology that reflects who is (or is not) a voting member. It would assist the Executive Director in verifying the voting members and quorum.*

*---Pointed out that the BTC google group will probably have the information from the previous two virtual ABC/M’s, which could be helpful.*

1. 7th Tradition Committee – **Jack F.** *---Report in dropbox. Goals for this year: To have events that include members of other twelve step fellowships, working on addressing issues with the Lifesaver Program, raising $30,000 for the prudent reserve in coordination with the BFC, updating the bequest policy. Will be meeting twice a month. Discussion as follows:*

*---Noted by Pam that assistance with keeping members in the Lifesaver Program will be very helpful.*

1. **Board Liaison Reports**
2. **Hernan -** CICC *---No questions, no discussion.*
3. **Sam –** CAC, CJC  *---No questions, no discussion.*
4. **Suzanne –** CCC, Chairs  *--- No report posted yet. Noted that the 2023 ABC/M Minutes have been completed. Also updating the CSM.*
5. **Julie –** CPIC, CMRC, CTIOC *---Not present. No questions, no discussion.*
6. **Phoenix** – CSTCC  *---No questions, no discussion.*
7. **Rick –** CLC *---No questions, no discussion.*
8. **Chris –** CBC, CSPC *---No questions, no discussion.*
9. **Jack –**  CFC, CHRC, CSC *---No questions, no discussion.*
10. **Juanita –** CDC, Office Supervisor *---No questions, no discussion.*

***---Pam Reyes left the meeting after these Reports.***

**BUSINESS**

**ELEVATED PRIORITY:**

1. Initial inquiry update concerning complaint. – **Jack F., Juanita J., Suzanne D.** *---Have met twice, update as follows: The noted issues do not fall under the whistleblower policy. Looked at the conflict resolution process, and it does not fit under that either. Bringing in Chris D. for assistance. Discussion as follows:*

*---Requested to reach out to AA for their input on this type of issue. They have probably dealt with something like this before, and could have valuable experience on it. It was determined to follow up on this idea.*

1. Letter to the Fellowship. – **Hernan V.** *---Letter was drafted by Hernan, with assistance from multiple members. Letter addressed the fraud that occurred against the bank account. It focuses on three items: That the fellowship will be reimbursed fully, that it was not someone inside the office, and that the FWS has taken action to address and potentially prevent it from happening again. Discussion as follows:*

* *Noted that there is good information, but the letter is too long.*
* *Suggested to greatly reduce the amount of information included. Suggested to use four bullet points.*
* *Requested to produce a letter, but make it clearer.*
* *Suggested to separate the fraud letter from discussion about transfer of monies from the prudent reserve. Transfer of monies from prudent reserve can be in a board committee report or another location.*

*---Determined that Chris D. and Suzanne D. will edit the letter and send back to the full board for review and approval (via email). Motion made to post the final document to the FWS website, include it in the FWS newsletter, and send it to the CCC chair for dissemination to the conference committees. Motion seconded, with vote as follows: five in favor, three opposed, none abstain (5-3-0). Motion passed.*

*---Determined to keep the transfer of monies from the prudent reserve issue separate, and to publish it in the BTC report and to include it in the liaison reports to the conference committees.*

**REGULAR PRIORITY:**

1. Whistle Blower Complaint Investigator Recommended Guidelines for Service – **Suzanne D.** *---discussion about revisions to this document. Suggested to have a three-year term, with three members. One member to rotate off each year, with a new one rotating in. Looking at recruiting former board trustees, prior committee chairs, etc. as potential members. Prefer diversity in membership, and with experience in the Traditions and Concepts. This is a motion to adopt the Guidelines. Discussion as follows:*

* *Strong support for the document as written.*
* *Suggested to clarity that members can be non-binary.*
* *Noted that whistleblower (as written in policy) is one word.*
* *Pointed out that this document can help recruit new members.*

*---Motion made to adopt the Whistleblower Complaint Investigator Recommended Guidelines for Service as currently written. Motion seconded, with vote as follows: eight in favor, none opposed, none abstain (8-0-0). Motion passed.*

1. Motion to disband the LCEP – **Phoenix G.** *---the LCEP voted to disband if the process was approved at the ABC/M. The process was approved at the 2023 ABC/M. Noted that some members of this board subcommittee wanted to continue, but in a way that was more in alignment with a conference committee. Suggested to disband the subcommittee, and leave it up to members if they wish to start a conference committee. Discussion as follows:*

* *Generally agreed to disband the committee.*
* *Noted that there is still work to be done on the publishing process of non-conference approved literature.*
* *Stated that the BPDC is reviewing the process for non-conference approved literature.*
* *Pointed out that the original purpose of the LCEP was to review literature process in general. That included both conference approved and non-conference approved.*

*---Motion made to disband the LCEP. Motion seconded, with vote as follows: six in favor, one opposed, one abstain (6-1-1). A minority report was taken.*

* *Pointed out that the committee was created to address all literature, and that it would not take long to create a process for non-conference approved literature.*

*---New vote taken: six in favor, two opposed, none abstain (6-2-0). Motion passed.*

1. Gift of S.L.A.A. websites. – **Suzanne D.** *---three website domain names were purchased, and recently renewed for another year. They are being offered to the fellowship to use and maintain. If accepted, the fellowship would then need to pay to maintain the website domain names. Brief discussion as follows:*

* *Noted that it would be best to first resolve the question of how the fellowship intends to have a social media footprint.*
* *Stated that this sets a bad precedent. There are many potential S.L.A.A. related domain names out there, and the fellowship cannot purchase and maintain them all.*
* *Support for taking these as place holders.*
* *Suggested to hold off on making a decision, and to wait for the BOC to review this item and submit a suggestion. Recommended to bring this item back for review every 3 – 6 months.*

1. 2023-2024 Virtual Retreat to set goals for the Conference Year (CY) 2024 – Setting Board Committee Goals & Review of BOT Self-Assessment. – **Suzanne D. and Chris D.** *---tabled until next meeting.*
2. Review and approval of the 2023 S.L.A.A. FWS Survey draft. – **Hernan V. and San E.** *---tabled until next meeting.*
3. Special Delegate Scholarship Fund. – **Rick B.** *---tabled until next meeting.*
4. Motion to make the BOT introductions each year in the first FWS Newsletter following the ABC/M a requirement. – **Jack F.** *---tabled until next meeting.*
5. Motion to make fundraising events held by the B7TC FWS approved. – **Rick B. & Jack F.** *---tabled until next meeting.*

**Stop Recording** **(\*9)**

**Check-outs:** Hernan V., Juanita J., Suzanne D., Sam E., Phoenix G., Rick B., Jack F., Chris D., Jim B.

**Closing Prayer:**

*Higher Power- make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer.* – **Phoenix G.**

**Meeting Schedule for Conference Year 2023-2024 (All 3 hours)**

|  |  |  |
| --- | --- | --- |
| *~~09 Sept 23 – Regular~~* | *~~14 Oct 23 – Interim~~* | *~~11 Nov 23 – Regular~~* |
| *09 Dec 23 – Interim* | *13 Jan 24 – Regular* | *10 Feb 24 – Interim* |
| *09 Mar 24 - Regular* | *13 Apr 24 – Interim* | *11 May 24 – Regular* |
| *08 Jun 24 – Interim* | *13 Jul 24 – Regular* | *F2F (TBD) Aug 2024* |