



The Augustine Fellowship, S.L.A.A.,  
Fellowship-Wide Services, Inc.

## BOARD OF TRUSTEES REGULAR MEETING MINUTES 13 January 2024

Time: 11:00 am ET, 10:00 am CT, 8:00 am PT, 1:00 am (Darwin, AU) – 3 hour meeting

### 1) Opening Matters

- a. Check-Ins/Sobriety Statements – Hernan V. (CA), Sam E. (NY), Phoenix G. (TX), Rick B (FL), Chris D. (CA), Jack F. (AUS), Juanita J. (MD), Suzanne D. (TX)
  - a. The Executive Director: Pam Reyes was on the call through the Board Committee Reports and then was excused.
  
- b. Readings:
  - Twelve Concepts – Concept 1 - (Non-Chair Member with most seniority) – **Hernan V.**
  
  - Twelve Traditions Tradition 1 - (Member next most seniority on the BOT) – **Sam E.**
  
  - BOT Preamble - *Sex and Love Addicts Anonymous is a Twelve Step, Twelve Tradition oriented fellowship based on the model pioneered by Alcoholics Anonymous. The only qualification for S.L.A.A. membership is a desire to stop living out a pattern of sex and love addiction. S.L.A.A. is supported entirely through contributions of its membership and is free to all who need it. The BOT meeting is a business meeting. We are the business arm of our recovery organization. Respecting the Second Tradition, we need to put individual feelings aside when we work for the BOT and focus on what serves the Fellowship best. This is a job. We are trusted servants. We abuse that trust when we do not act professionally in discharging the business of the Fellowship.* – **Phoenix G..** (Member with the third-most seniority on the BOT)

### Start Recording (\*9)

### 2) Assign roles

- a) Facilitator – **Suzanne D.**
- b) Record Keeper – **Rick B.**
- c) Timekeeper – Phoenix G.
- d) Spiritual Reminder – **All**

### 3) Announcements

- a) Review CSM BOT Committees description and mission statements and respond with changes by January 20, 2024. (BTC Chair – Phoenix G., Jan 9, 2023)

4) **Approval of Today's Agenda** - (BOT Meeting Agenda 13 Jan 2024)

a) Hearing no opposition – **Approved.**

5) **Approval of last Month's Minutes** - (BOT Minutes 9 December 2023) – Pending.

a) (BOT Special Financial Meeting 16 December 2023) – Pending.

6) **Monthly Action Items**

a) Upload BOT Meeting Agenda to Dropbox – Suzanne D.

b) Upload prior month BOT Meeting minutes to the Dropbox – Rick B.

c) Forward the approved BOT Minutes to the ED for posting to the website – Rick B.

7) **Routine Reports**

d) Executive Director (ED) Report and ED Sales Summary – Pam Reyes

Shared that the Staff will be opening the cabinets and dripping for the storm.

Employee Evaluations will be later this month (and ask for 3 more goals for 2024)

**Point of Inquiry (POI):** There was fraudulent activity on our bank account, update?

This came from someone who got the Fellowship's Routing Number. FWS only writes VERY few paper checks. Whenever a check is voided, it is shredded, and the Office will remain diligent.

**Point of Clarification (POC):** The Fellowship closed that account, filed a police report, and has been given back the USD\$7,000 by the bank.

8.) **Board Committee Chair Reports** – Only in odd months:

e) Copyright Translation – **Rick B.**

a. All action items from last year have been moved to new members.

b. Discussed the Licensing Agreement and how it is written.

c. Hope to update the wording of the agreement to make it clearer.

f) Development – **Suzanne D.**

a. Phoenix G.

b. Rick B.

c. Written report given.

i. **POI:** Has there been any thought about asking a non-BOT member to be the Record Keeper for the Board? The Corporate Secretary will do it.

g) Finance – **Hernan V.**

d. Sam E.

e. Rick B.

f. Written report given.

i. **POI:** Members of the CCC have asked to see the Financials Including the Budget. Do we give those? Yes. They need to be in the Newsletter

h) HR/Personnel – **Juanita J.**

g. Chris D.

h. Shared Reviews are in process and getting ready to post the Webmaster Job.

i. **Action Item:** Juanita J. – Verify that there is a Policy on Office Staff doing Work for Conference Committees and Board Committees.

j. **Action Item:** BHRPC member – Update the Policy of Office Staff to refer to current Board and Conference Committee makeup (remove the BFOC).

k. **POI:** What is the amount in the Budget for a Webmaster? Yes. Around \$45K.

i) Outreach – **Sam E.**

- a. **Rick B.**
- b. Letter to the Mental Health Professional is nearing completion.
- c. Working on the Letter to Treatment Centers.
- d. CMRC is working on a survey and didn't want doubling up of work.
- j) Publishing & Distribution – **Rick B.** .
  - l. **Rick B.**
  - m. Hernan V.
  - n. Written report given.
  - o. Letter of Appreciation sent to all the LCEP participants.
  - p. **POI:** CSC is asking about the Super Service Star pamphlet and when it will be done? Returning it the writers to get some edits done before approval.
  - q. **POC:** Remember the Spanish language pamphlets, maybe print a Test Run before going all out.
- k) Programs and Memberships – **Chris D.**
  - r. Jack F.
  - s. Written report given.
  - t. May have a new Newsletter Editor.
  - u. Rita H. has been approved for the Archives Subcommittee.
  - v. ABM (dates need to be determined in Dec.) update given.
  - w. **POI:** Going for a three-day ABM instead of four days. Why? Financial reasons.
- l) Technology – **Phoenix G.**
  - x. Juanita J.
  - y. **Action Item:** Rick B. – Resend the email to the BTC chair about the cost of Trumbo and/or Meeting Finder.
  - z. **POI:** What are the biggest challenges facing the BTC? One item at a time.
- m) 7<sup>th</sup> Tradition – **Jack F.**
  - aa. Rick B.
  - bb. Going to work on fundraisers and Intergroup fundraising for FWS.
  - cc. Drafted Form Letters for Life Saver Campaign members whose cards expired.
  - dd. Considering collaborating with an Intergroup to get resources for events.

8) **Board Liaison Reports** (written reports given):

- n) **Hernan** – CICC
- o) **Sam** – CAC, CJC
- p) **Suzanne** – CCC, Chairs
- q) **Phoenix** – CSTCC
- r) **Rick** – CLC (missed several meetings), CTIOC
  - a. 50 BTS being challenged of proving that the Founder is in contact with them
  - b. **POI:** FWS is down to 2,500 Basic Texts. When will the 50<sup>th</sup> Anniversary edition be ready for production? About 2 years.
- s) **Chris** – CBC, CSPC
- t) **Jack** – CFC, CHRC, CSC, CPIC, CMRC
  - a. **POC:** Going to forward work from the CHRC about pamphlet bundles.
- u) **Juanita** – CDC, Office Supervisor

**BUSINESS**

**ELEVATED PRIORITY:**

- v) Discuss 2024 ABM Voting Platform – **BTC Chair, Phoenix G.** (10 January 2024)
  - a. ABM/PC is looking for a decision on this so that wording can be made.
  - b. ONR looks like a great fit for the Fellowship’s voting needs and user friendly.
  - c. **POI:** How much is it going to cost the Fellowship? Started at \$2k, marked it down to \$1.200, then given for **\$750**.
  - d. **POI:** It is a website, and everyone will get a sign on, correct? Yes.
  - e. The ABM/PC’s goal is not just the voting part. Looking to clarify the total requirements to facilitate the virtual ABM.
  - f. **POI:** will it meet the Executive Directors needs? Believe so.
    - i. 1<sup>st</sup> Round Robin:
      - 1. Looks good.
      - 2. Trust the BTC.
      - 3. Feel good that it is separate from Zoom, like it is on a website.
      - 4. **POI:** How many on the BTC? Four members. ONR all the way.
        - a. **POI:** Can a Motion be edited at the ABM? Yes.
      - 5. Sounds good.
      - 6. Blown away with the effectiveness of the BTC. Impressed.
      - 7. Appreciate all the work done.
      - 8. Loved what I saw. Will be really clear. Private and public.
    - ii. **Motion** (Chris D./Suzanne D.): To purchase a 1-year subscription to the ONR voting platform for the 2024 ABM.
      - 1. **Vote:** 8-0-0, **Approved.** Unanimous.
      - 2. **POI:** How does this get paid for?
        - a. Get on a conference call with a card-holder (Hernan V. or Suzanne D.) and have them purchase the subscription while making the BTC chair and others as administrators.
- w) Discuss and vote on Non-BOT Board Committee Members – Jayk G. for BTC (John D. voted in via email vote) – **BTC Chair, Phoenix G.** (9 January 2024)
  - a. *Discussion held:*
  - b. **Vote: Approved.**
    - 1. Everything below – **TABLED.**
- x) Discuss 2024 BOT ABM Meetings Location (In-person v. Virtual) – **BOT Chair, Suzanne D.** (Email discussion beginning 10 December 2023)
- y) Engagement for the financial review by the CPA firm. - **BOT Treasurer, Hernan V.** (January 11, 2024)

**REGULAR PRIORITY:**

- z) Publishing an audio version of the Basic Text. – **BOC Chair, Same E.**
- aa) Discuss and vote on 2<sup>nd</sup> Whistleblower Investigator candidate Kathleen A. (CA)– **BDC Chair, Suzanne D.** (10 January 2023)

Stop Recording (\*9) – Done

bb) **Closing Matters:**

- a. **Check-outs:** Hernan V. (CA), Sam E. (NY), Phoenix G. (TX), Rick B. (FL), Chris D. (CA), Jack F. (AUS), Juanita J. (MD), Suzanne D. (TX)

**Closing Prayer:**

*Higher Power- make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer.*  
**– Juanita J. (Member with the least seniority on the BOT)**

**Meeting Schedule for Conference Year 2023-2024 (All 3 hours)**

<del>09 Sept 23—Regular</del>	<del>14 Oct 23—Interim</del>	<del>11 Nov 23—Regular</del>
<del>09 Dec 23—Interim</del>	13 Jan 24 – Regular	10 Feb 24 – Interim
09 Mar 24 - Regular	13 Apr 24 – Interim	11 May 24 – Regular
08 Jun 24 – Interim	13 Jul 24 – Regular	F2F (TBD) Aug 2024