

## ABC/M Time Line and Deadlines 2019

The following is a schedule of distribution and submission deadlines created by the CCC to help meet ABC/M needs and By-Laws requirements. Actions related to sign-up and registration of Conference Delegates for the ABC/M are in **Bold Text**.

<u>DESCRIPTION</u>	<u>ACTION</u>	<u>APPROXIMATE TIME FRAME</u> (prior to <u>ABC/M</u> )
<b>Announcement of ABC/M to Fellowship</b> <b>Delegate Sign-up and Registration Forms Distributed</b> 1 <sup>st</sup> ABM Agenda Distributed to entire Fellowship	<b>Sent</b>	180 days (6 months) <b>January 24, 2019</b>
<b>Delegate Sign-up Forms</b>	<b>Due</b>	120 days (4 months) <b>March 25, 2019</b>
Motion/IFD Submissions for 2 <sup>nd</sup> ABM Agenda	Due	120 days (4 months) <b>March 25, 2019</b>
2 <sup>nd</sup> ABM Agenda Distributed to entire Fellowship and Conference Committees	Sent	95 days (3 months, 1 week) <b>April 19, 2019</b>
<b>Early ABC/M Registrations</b>	<b>Due</b>	75 days (2½ months) <b>May 9, 2019</b>
Conference Committee Feedback/ Comments ABM Agenda; Motion/IFD Submissions for 3 <sup>rd</sup> ABM Agenda Board of Trustees Nominations	Due	60 days (2 months) prior to ABC/M 60 days <b>May 24, 2019</b>
<b>ABC/M Registrations</b>	<b>Due</b>	45 days (1½ months) prior to ABC/M
3 <sup>rd</sup> ABM Agenda Distributed to entire Fellowship	Sent	<b>June 8, 2019</b>

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Although it is strongly recommended that the deadlines for submitting to the ABM Agenda be met, it is understood that this may not be possible. Motions and IFDs may be submitted to the ARS Chair, or in their absence, the CCC Chair no later than 7pm on the first day of the ABC/M (in the time zone of the hosting city of the ABC/M).