

The Augustine Fellowship, S.L.A.A., Fellowship-Wide Services, Inc.

Adopted by BABMPC on 12/19/24. Revised 1/10/25

2025 ABC/M HOST INTERGROUP APPLICATION

(A Separate Application will be provided for the International Recovery Conference (IRC) Host)

Intergroups interested in hosting the **2025 Annual Business Conference/Meeting (ABC/M)** should complete this application to the best of their ability.

Important Considerations

- Applicants must provide written confirmation, either by intergroup business meeting minutes or memo (3b.), showing the intergroup has elected to pursue hosting.
- The application is for one year as hosts of the Virtual ABC/M with the option to be automatically considered for a second hosting year if the ABC/M is virtual two years in a row. (3m.)
- The application response should include specifications (Section 3) for a virtual ABM with sufficient detail to enable the Board to understand how the Intergroup plans to deliver that entirely virtual solution.
- Special circumstances not addressed by this application form may be explained in the application notes (p. 4) or separately in an attached document.

Next Steps

The information provided in this application helps inform the Board Annual Business Meeting Planning Committee (BABMPC) which recommends a host Intergroup to the F.W.S. Board of Trustees (BOT). The BOT makes the final decision. The BOT typically announces the Host Intergroup for the next ABC/M on the last day of the prior ABC/M or after applications have been received and reviewed. For example, the Host Intergroup for the 2027 ABC/M may be announced on the last day of the 2026 ABC/M.

Application Deadline

Applications must be submitted by year-end of the year before the year ABC/M, since ABC/M dates are announced a minimum of six months prior. For example, if you are applying to host the 2025 ABC/M you must submit the application by 31 December 2024. If no applications have been submitted, the BABMPC Chair should start inquiring with Intergroups to actively get a hosting intergroup. Deadline for application can be waived for late applications by decision of the BABMPC as long as the applicant meets requirements.

Resources

The following resources may be helpful as you prepare to complete the application. Contact F.W.S. to request the latest versions. <https://slaafws.org/contact/>

- ABC/M Guidelines, Suggestions, and Policies
- Reports from previous ABC/M

ABC/M Dates & Requirements

F.W.S. and the BOT consider the following when selecting dates for the ABC/M. It has been customary in years past that the Board chooses the last week of July or the first week of August.

- The 2025 ABC/M is four days from August 7 to August 10.
- The host Intergroup will be required to have a Local Planning Committee (LPC)

Definition of Local Planning Committee (LPC): The Hosting Intergroup must have a team of trusted servants ready and willing to help with planning activities and events during the dates of the ABC/M. The members of the LPC do not need to be part of the Hosting Intergroup but must be members of the S.L.A.A. Fellowship or special workers within the meaning of Traditions 8.

Examples of events could include: Icebreaker, Game Night, Recovery and Meditation Meetings, Fundraisers.

NOTE: The Host Intergroup must submit a Budget to host the ABC/M and obtain approval before committing to expenditure for the ABC/M if the Host Intergroup intends to seek reimbursement for that cost by F.W.S.

2025 ABC/M HOST APPLICATION

1. GENERAL

ABC/M for the year: _____ (indicate year/s you want to host)

Name of Intergroup: _____

F.W.S. Registration #: _____

2. LOCAL PLANNING TEAM: (Applicants)

Primary Contact for Applying Intergroup (this individual will be added to the BABMPC Google Group as the Local Planning Committee Chair (LPC) and invited to participate in the BABMPC monthly meetings via email or attend virtually.

First name/last initial: _____

Email: _____ Phone: _____

S.L.A.A. member since: _____ Sobriety date: _____

Service experience: _____

Secondary Contact

First name/last initial: _____

Email: _____ Phone: _____

S.L.A.A. member since: _____ Sobriety date: _____

Service experience: _____

Include additional names of Trusted Servants (volunteers).

a) _____

b) _____

c) _____

d) _____

3. INTERGROUP:

Intergroup awareness of and support for applying to host is required. You must verify Intergroup support with the application, such as meeting minutes or a memorandum that the intergroup has elected to pursue hosting.

a) Name of Intergroup: _____

b) Has verification of Intergroup support, such as meeting minutes reflecting the decision to pursue with this application been provided? [] Yes

c) Geographical area covered by the Intergroup: Specify City, County, Country or Region:

d) Number of meetings included in the Intergroup? _____

e) Can your Intergroup provide at least 8-10 volunteers? _____

f) Possible group activities on at least 3 days of the ABC/M:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

g) Does your Intergroup have a paid **Zoom** account to host virtual activities? YES NO

 If yes, what capacity is your account and caption translation available? YES NO

 Can your account handle over 100 registrants including non-English speaking attendees if necessary?*

 * *may require a paid upgrade for the ABC/M month of less than \$100.* YES NO

h) Does your Intergroup have online payment methods for fundraising at the ABC/M including ticket sales and 7th tradition that identifies fundraising for F.W.S./ABC/M from Intergroup's? YES NO

If Yes, what are they, and which ones are available to international participants? (Example: Bank EFT, PayPal.)

i) Does your Intergroup have online registration options or will you need F.W.S. to manage registration? Intergroup F.W.S.

j) Do you have someone on your Intergroup to design flyers or create announcements or will you need F.W.S. to handle promotion? Intergroup F.W.S.

k) Does your Intergroup intend to host the ABC/M as a hybrid event (co-work space) in which case please include details of the location, amenities and additional technical support required to deliver a successful hybrid solution at that location.

l) What is the total cost to host the ABC/M by your Intergroup and how will Intergroup meet those costs? Is any contribution being sought from F.W.S.?

m) If the ABC/M is fully virtual again the following year (not in person or hybrid) is your Intergroup willing to host twice? Yes No

4. ADDITIONAL/SUPPORTING INFORMATION

*Information, timeliness and presentation will be considered by the BOT when evaluating the Applications. If there is anything that hasn't been addressed that you feel should be considered with this application, please let us know in the space provided below.

Notes: _____

5. SUBMIT THE APPLICATION

The application deadline is - October 1, the year before you want to host, but the BABMPC may grant extensions of time when no applications are received by the due date.

Please return the completed application and all supporting information with "Attention to BABMPC Chair" online at <https://slaafws.org/board/> or mail to:

BABMPC Host Application
c/o Fellowship-Wide Services
2411 NE Loop 410, Suite 122
San Antonio TX 78217, USA.

The BABMPC will notify you promptly after the application has been received. If you do not receive confirmation that the application was received within three days or if you have questions about the application, please contact the BABMPC Chair via the Board Contact Page <https://slaafws.org/board/>.

Once the Hosting Intergroup has been chosen and accepted, all applicants will be notified in writing via email to the primary contact above.

Thank you for your service and willingness to Carry the Message!