



## Fellowship-Wide Services Newsletter

1550 NE Loop 410 Suite 118 San Antonio, TX 78209-1626

1-210-828-7900 Website [www.slaafws.org](http://www.slaafws.org)

Welcome to the Spring Issue of the Fellowship-Wide Services Newsletter!

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### **BOT Chair Report**

Greetings Everyone! It's hard to believe that it's March already! I hope that you are coping okay with the crazy weather many of us have been having! I just wanted to share some news with you:

Our temp Office Manager, Pam Martin, was promoted to General Manager, effective January 1, 2014, and is now an employee of the Fellowship. Christina Castillo, who has been with the F.W.S. Office since May 2013 as a Hawkins Personnel temp employee, is now also an employee of the Fellowship. Both Pam and Christina look forward to continued service with the Fellowship.

Please see the Online Store for all kinds of new things: best-selling CDs, MP3s audio editions of past issues of the Journal, a Poetry edition of the Journal, and much more. Other good news: we hope to be offering an “E” version of our Basic Text soon! The conversion of our Basic Text into an e-book format has been completed, and a committee has been formed to choose a distribution method.

A couple of last items of note, please be sure to go to the home page of the website <http://www.slaafws.org> to view the BOT Strategic Plan, and to see the new webpage with the Official BOT Minutes.

For all the rest of the news about the office, I will leave it to our very capable General Manger, Pam Martin. Wishing you all the best in your recovery!

Susan G., Board Chair  
S.L.A.A., F.W.S.  
The Augustine Fellowship

### **General Manager’s Report**

Everything is going very well at the F.W.S. Office. Although winter in South Texas is usually very mild (it was 80 degrees here on January 20<sup>th</sup>!), we did have to close the office for one day in late January because of icy roads. I am sure many of you are more than ready for spring-time temperatures! Stay warm and safe out there, wherever you may be!

The F.W.S. Office was closed December 24 through January 1. When we returned to the office on Thursday, January 2<sup>nd</sup>, we worked very hard to ensure that all orders placed on the Online Store during the holiday closure were shipped out by Tuesday, January 7<sup>th</sup>.

While sales were moderate over the holiday season, January sales were awesome! We shipped more orders in January than in any January of the previous three years. A grand total of 1,855 orders left our office in calendar year 2013, so we are well on our way to a great 2014 at the F.W.S. Office!

We are thrilled to announce that our Basic Text will soon be available in e-book format! The text has already been converted to digital files and a committee has been formed to consider the various options available for sales/distribution. Look for an on-sale announcement soon on our website!

We are in the process of updating the Print Order Form/Catalog as there have been many changes. Some changes include addition of a new stand-alone Poetry issue of *the Journal*, the downloadable Group Starter Kit, the Gratitude Calendar, and other items. We are also going to be carrying mp3s of back audio issues of *the Journal* as well. Check out our best-selling CDs on the Online Store, or on the Print Order Form.

In an effort to reduce production costs of the Journal, we are considering some alternatives such as offering a digital subscription. A membership survey of current subscribers has been done to see if members would be interested in such an option. We love getting feedback from our members!

Hope your 2014 is off to a great start!

Respectfully Submitted,

Pam Martin  
General Manager

Do you have 3 years of sobriety?  
Are you willing to be of service?

## BOT Service Opportunity

The Board of Trustees is looking for individuals who are interested in service. Ideally, start out by applying for service on a Board of Trustees Committee - see how you like it. After 3 months on a Board Committee, apply for a Board of Trustees position if you have enjoyed the experience.

Of course, there is always the option of applying to be a Board member straight away without having served on a Board Committee.

Please contact <http://www.slaafws.org/contact/serviceinfo> for more information.

### **Board Finance and Operating Committee Treasurer's Report**

As of the writing of this Report, the accountants are putting the final touches on their audit of the Fellowship-Wide Services (F.W.S.) books for the Fiscal Year October 1, 2012 to September 30, 2013. All indications are that the auditors will issue a clean bill of health with no significant findings. Many thanks to Rita H., our former Office Supervisor and her successor, Susan G. (now our Board Chair), members of BFOC and BFOC-Finance, and our bookkeeper Pamela Tillman for all of their help in keeping our fiscal house in order for the last fiscal year. The Audit will be made available to the Fellowship through the website after it is presented to the Board of Trustees for their review.

On February 9, 2014 the Board of Trustees (BOT) approved the final Financial Reports for the First Quarter of the 2013-14 Fiscal Year, including the Balance Sheet (Statement of Position) and Profit and Loss (Statement of Activities). These reports are included in this Newsletter, showing the financial position of F.W.S. as of the Quarter's end and the month by month financial activities. As of December 31, 2013, F.W.S. held approximately \$232,000 in various accounts, including just under \$160,000.00 in the Prudent Reserve.

The Profit and Loss Statement is prepared on a modified cash basis while the Balance Sheet reflects an accrual basis according to our accountant's recommendations. Depreciation will be adjusted according to the accountant's calculations after completion of the audit, although F.W.S.' current depreciable assets are minimal.

Compared to the first quarter last year, the good news is that income from sales is up almost \$7K, while contributions were also up about \$4K. The net income, however, was only up about \$4K since we were paying for an Office Manager who was brought on as an agency employee just prior to the beginning of the quarter. We did find it advisable, after the beginning of the new fiscal year, to let go a part time employee who was serving as Copyright Desk Associate in order to meet the projected budgetary demands of the upcoming year. As always, your financial support of Fellowship-Wide Services is needed and appreciated.

As of January 1<sup>st</sup>, Pamela Martin was transitioned from an agency employee to an F.W.S. employee as our new General Manager. We are hopeful that we can finally begin shifting much of the administrative load that has been carried by Board Members since 2010 to her. So far, the Board is very pleased with her management of the Office and is hopeful that she will be with us for the foreseeable future.

As always, feel free to contact me with questions about the Finances of your Fellowship-Wide Services at <http://www.slaafws.org/contact/SB>.

In Service,

Steve B.  
Board Finance and Operating Committee Chair  
F.W.S. Treasurer

### Balance Sheet

			Oct 31, 13	Nov 30, 13	Dec 31, 13
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
		<b>10000 · BofA ABM/TEF-0426</b>	3,640.18	3,640.18	3,640.18
		<b>10100 · BofA Checking-8878</b>	25,360.31	16,540.52	16,084.18
		<b>10300 · BofA 1117 Texas Corp</b>	22,379.32	40,702.82	53,356.20
		<b>10401 · Vanguard Short-Term Fed Fund</b>	159,045.71	159,286.97	158,790.40
		<b>10901 · Petty Cash-Pamela Tillman</b>	109.69	109.69	109.69
		<b>10903 · Petty Cash-Pam Martin</b>	79.42	37.18	288.70
		<b>10904 · Petty Cash-Susan G</b>	238.76	238.76	238.76
		<b>Total Checking/Savings</b>	210,853.39	220,556.12	232,508.11
<b>Accounts Receivable</b>					
		<b>11200 · Accounts Receivable</b>	5,474.00	0.00	0.00
		<b>Total Accounts Receivable</b>	5,474.00	0.00	0.00
<b>Other Current Assets</b>					
		<b>12000 · Undeposited Funds</b>	-68.06	40.00	24.00
		<b>12100 · Inventory Asset</b>	39,390.95	47,135.60	44,144.68
		<b>13000 · Prepaid Expenses</b>	3,068.01	3,068.01	3,068.01
		<b>Total Other Current Assets</b>	42,390.90	50,243.61	47,236.69
		<b>Total Current Assets</b>	258,718.29	270,799.73	279,744.80
<b>Fixed Assets</b>					
		<b>15000* · Buildings and Equipment</b>	49,484.97	49,484.97	49,484.97
		<b>17100 · Accum Depreciation</b>	-34,150.00	-34,150.00	-34,150.00

<b>Total Fixed Assets</b>		15,334.97	15,334.97	15,334.97
<b>TOTAL ASSETS</b>		<b>274,053.26</b>	<b>286,134.70</b>	<b>295,079.77</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
20100 · Accounts Payable		1,090.34	2,030.73	78.68
<b>Total Accounts Payable</b>		1,090.34	2,030.73	78.68
<b>Other Current Liabilities</b>				
25000 · Sales Tax Payable		199.09	207.52	224.23
<b>Total Other Current Liabilities</b>		199.09	207.52	224.23
<b>Total Current Liabilities</b>		1,289.43	2,238.25	302.91
<b>Total Liabilities</b>		1,289.43	2,238.25	302.91
<b>Equity</b>				
32000 · Unrestricted Net Assets		266,256.21	266,256.21	266,256.21
<b>Net Income</b>		6,507.62	17,640.24	28,520.65
<b>Total Equity</b>		272,763.83	283,896.45	294,776.86
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>274,053.26</b>	<b>286,134.70</b>	<b>295,079.77</b>

**Profit Loss Statement**

						Oct 13	Nov 13	Dec 13	TOTAL
<b>Ordinary Income/Expense</b>									
<b>Income</b>									
42000 · Contribution Income									
42100 · Groups						4,591.67	6,490.33	2,844.70	13,926.70
42200 · Individuals						568.30	14,870.37	4,495.00	19,933.67
42300 · Intergroups						3,385.76	357.50	7,025.05	10,768.31
<b>Total 42000 · Contribution Income</b>						8,545.73	21,718.20	14,364.75	44,628.68
45000 · Investments									
45020 · Dividend, Interest (Securities)						246.13	241.26	-496.57	-9.18
<b>Total 45000 · Investments</b>						246.13	241.26	-496.57	-9.18
48999 · Merchandise & Other Income									
49000 · Sales Income						17,815.07	17,927.12	15,884.21	51,626.40

				<b>49050 · Journal</b>	384.00	568.00	614.00	1,566.00
				<b>49100 · Shipping</b>	2,281.02	1,865.00	2,133.49	6,279.51
				<b>49902 · Dues, Fees, Licenses,Royalties</b>	0.00	0.00	193.00	193.00
				<b>Total 48999 · Merchandise &amp; Other Income</b>	20,480.09	20,360.12	18,824.70	59,664.91
				<b>Income Before Regular Expenses</b>	29,271.95	42,319.58	32,692.88	104,284.41
				<b>Cost of Goods Sold</b>				
				<b>50000 · Cost of Goods Sold</b>				
				<b>50800 · E-Book Costs</b>	0.00	0.00	480.20	480.20
				<b>50900 · Shipping Expense</b>	3,008.88	1,567.37	1,762.97	6,339.22
				<b>66800 · Journal Printing &amp; Mailing</b>	134.80	1,988.12	0.00	2,122.92
				<b>70000 · Inventory adjustment</b>	0.00	-35.52	0.00	-35.52
				<b>50000 · Cost of Goods Sold - Other</b>	2,669.18	2,903.53	3,026.82	8,599.53
				<b>Total 50000 · Cost of Goods Sold</b>	5,812.86	6,423.50	5,269.99	17,506.35
				<b>Total COGS</b>	5,812.86	6,423.50	5,269.99	17,506.35
				<b>Gross Profit</b>	23,459.09	35,896.08	27,422.89	86,778.06
				<b>Expense</b>				
				<b>60000 · BOT</b>				
				<b>60100 · BOT Accommodation</b>	2,388.72	0.00	0.00	2,388.72
				<b>60200 · BOT Per Diem</b>	0.00	0.00	-20.00	-20.00
				<b>60400 · BOT Travel</b>	393.57	0.00	0.00	393.57
				<b>60000 · BOT - Other</b>	220.70	0.00	0.00	220.70
				<b>Total 60000 · BOT</b>	3,002.99	0.00	-20.00	2,982.99
				<b>62000 · ABC/M Conference Expenses</b>				
				<b>62200 · ABC/M Other</b>	95.64	0.00	0.00	95.64
				<b>62400 · Conference Committee</b>				
				<b>62411 · The Journal (CJC)</b>	55.93	13.36	0.00	69.29
				<b>62412 · Literature (CLC)</b>	1,300.00	150.00	200.00	1,650.00
				<b>62414 · Prison Outreach (CPOC)</b>	43.17	59.87	0.00	103.04
				<b>Total 62400 · Conference Committee</b>	1,399.10	223.23	200.00	1,822.33
				<b>Total 62000 · ABC/M Conference Expenses</b>	1,494.74	223.23	200.00	1,917.97
				<b>62100** · Contract Services</b>				
				<b>63300 · Webmaster Services</b>	1,200.00	1,333.33	1,333.33	3,866.66

				<b>63400 · Contract Services - Labor</b>	7,261.80	8,365.35	6,022.80	21,649.95
				<b>63500 · Contract Services - Other</b>	1,904.00	1,651.50	3,368.50	6,924.00
				<b>Total 62100** · Contract Services</b>	10,365.80	11,350.18	10,724.63	32,440.61
				<b>62800 · Facilities and Equipment</b>				
				<b>62890 · Rent, Parking, Utilities</b>	2,916.34	2,916.34	2,916.34	8,749.02
				<b>64300 · Telephone</b>	263.36	205.28	320.89	789.53
				<b>64400 · FWS Website</b>	69.98	69.98	69.98	209.94
				<b>Total 62800 · Facilities and Equipment</b>	3,249.68	3,191.60	3,307.21	9,748.49
				<b>65000* · General Office Expense</b>				
				<b>65100* · Bank Charges/Fees</b>	40.00	40.00	50.00	130.00
				<b>65200 · Vendor Fees</b>	646.06	842.90	1,071.06	2,560.02
				<b>65550 · Meals</b>	67.87	0.00	0.00	67.87
				<b>65600 · Mileage</b>	0.00	0.00	93.45	93.45
				<b>65640 · Office Security</b>	0.00	0.00	201.10	201.10
				<b>65655 · Service Contract-Konica</b>	0.00	426.08	0.00	426.08
				<b>65700 · Gifts &amp; Honorariums</b>	0.00	0.00	140.00	140.00
				<b>Total 65000* · General Office Expense</b>	753.93	1,308.98	1,555.61	3,618.52
				<b>65000** · Operations</b>				
				<b>65030 · Printing and Copying</b>	0.00	343.47	0.00	343.47
				<b>65670 · Office Supplies</b>	240.53	0.00	108.87	349.40
				<b>66100 · Computer Supplies</b>	0.00	0.00	165.00	165.00
				<b>66600 · Postage, Mail Services</b>	175.83	56.58	57.01	289.42
				<b>66900 · FWS Outreach</b>	59.95	28.25	7.55	95.75
				<b>Total 65000** · Operations</b>	476.31	428.30	338.43	1,243.04
				<b>67000 · Payroll Expense</b>				
				<b>67300 · Payroll Accounting</b>	147.00	71.20	71.20	289.40
				<b>67400 · Payroll Tax Expense</b>	274.37	307.18	307.20	888.75
				<b>67500 · Salary Expense</b>	2,080.00	2,048.00	2,048.00	6,176.00
				<b>Total 67000 · Payroll Expense</b>	2,501.37	2,426.38	2,426.40	7,354.15
				<b>Total Expense</b>	21,844.82	18,928.67	18,532.28	59,305.77
				<b>Net Ordinary Income</b>	1,614.27	16,967.41	8,890.61	27,472.29
				<b>Other Income/Expense</b>				
				<b>Other Income</b>				
				<b>80500 · Other Income</b>	23.99	-23.99	0.00	0.00
				<b>Total Other Income</b>	23.99	-23.99	0.00	0.00

	<b>Net Other Income</b>		23.99	-23.99	0.00	0.00
	<b>Net Income</b>		<b>1,638.26</b>	<b>16,943.42</b>	<b>8,890.61</b>	<b>27,472.29</b>

**Conference Committee Corner**

**CSTC-PROPER DISCUSSIONS IN AN S.L.A.A. MEETING – STATUS OF A MEETING**

**Q1 - What may properly be discussed at an S.L.A.A. meeting?**

**Q2 - Is an S.L.A.A. meeting considered public**

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 The comments below were given by various members of the Conference Steps and Traditions Committee and do not represent a group conscience of the entire committee. The opinions expressed here are solely that of the person giving them. Take what you like and leave the rest.  
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S.L.A.A. groups are not considered public in the context of the 10th Tradition, aside from the group members also being members of the public. The spirit of this Tradition regards outside issues, such as taking an official stance on a political or moral argument, thus causing controversy in the public media and general public opinion of S.L.A.A.

As for what may be discussed at an S.L.A.A. meeting, there are no rules or definition of proper discussion since all S.L.A.A. groups are autonomous. If an S.L.A.A. member was on the news claiming to speak for the Fellowship as a whole, and declared an official opinion of S.L.A.A. on a topic, then that directly violates the 10th Tradition. As for online meetings, they are just as autonomous as an in-person meeting. Anything can be discussed so long as the opinions remain those of the person sharing them. To impose guidelines on topics of discussion would be the group's decision via Group Conscience. I will check on the status of a more detailed response from the Steps and Traditions Committee. I hope this helps.

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 This is a great question and one which, I am sure, has been considered in one way or another by the Group Conscience meetings of many groups. My personal belief is that our time should be shared in sharing our experience, strength and hope in recovery. I believe that it is acceptable to share with the group our Bottom Line behaviors, in a general and non-triggering manner. Because some of the behaviors from which I am recovering are of a very emotional nature and illegal, I don't go into specifics because I know that some would be very uncomfortable with those behaviors. In the same manner, I don't feel comfortable with people sharing specific details of their past sexual encounters.

As important as my Bottom Line behaviors are to me, I believe it is important for me to share in meetings as to how I cope with or manage the triggers which could cause me to repeat my acting out behaviors. I prefer to talk about what is keeping me sober today. When I share about how I became sober by using the 12 Steps, I am giving others encouragement by showing them that it is possible to recover. I enjoy hearing the members share about the victories they have experienced as they have been recovering.



In my home group, we ask everyone to share from S.L.A.A. experiences. While we recognize that some members have multiple addictions and sometimes they are all intertwined with their sex or love addiction, we ask that they only talk about how those other addictions interacted with their sexual behaviors.

Some of the things which, I believe, would be considered as outside issues include : endorsement of some manner of faith or religion; philosophies; politics or political issues; treatment centers; or particular therapists. I have many things around which I hold very strong viewpoints, but these things do not preclude anyone from achieving sobriety, so I stay quiet about those matters. I know that a great number of members in my area use one particular therapist and her name seemed to be mentioned at many meetings. At Group Conscience, one of the groups realized that mentioning her name every week would appear to be an endorsement and that we need to stay away from endorsements.

I'm not sure what the inquirer means about whether or not S.L.A.A. meetings are public. While we meet in public places, many of our meetings are closed to observers, the curious or the media.

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Since we do not yet have a Twelve Steps and Traditions book, I consulted another text for information on this topic.

According to the text consulted, it mostly concentrated on not having a group (or a Fellowship) express or take part publicly on any issue outside of its mandate, which is to carry its message (S.L.A.A. recovery message) to the sex and love addict who still suffers (5th Tradition).

It also refers to the negative impact discussing outside issues, even within meeting rooms, can have on the survival of groups, hence on personal recovery. Although many members resort to outside help to support their recovery, I believe discussions within meetings should stick to personal strength, hope and recovery with the program based on Twelve Steps and Twelve Traditions.

Of course we are human and we might all be affected by outside issues that can even act as triggers, as life goes on outside of meetings. I think then, that in sharing about these issues, one is best to share about his/her own feelings or experience towards such issues. Also, using any outside literature or inviting speakers from outside the Fellowship, which could be seen as an endorsement of the person, author, and method, could blur what the S.L.A.A Fellowship is based on. However, Tradition 4 provides for group autonomy as long as it does not impact the Fellowship as a whole.

As it was said, meetings are not tagged as public. They can be open or closed according to the group conscience decision (Tradition 2). Most are closed, open only to those identifying themselves as sex and love addicts or finding out if they are or not. I guess it might be difficult to set the line with online meetings, however, many have some kind of screening process.

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The CSTC is a group of volunteers, some of whom were ABM delegates, and others who volunteered out of interest. We do not represent a group conscience of S.L.A.A., but are committed to bringing thoughtful discussion and study of 12 Step Fellowship literature and experience to the questions that are brought to us. Other non-S.L.A.A. literature, such as AA or Al-Anon literature may have been accessed in order to see how other 12 Step Recovery Fellowships have addressed these issues. We offer this summary as the result of our discussions. We present the major points of concern in the hope that wider discussion in the Fellowship will help us evolve our customs and practice of the S.L.A.A. program of recovery to better represent the loving guidance of a Higher Power. Always we affirm the autonomy of each group and the need for each individual to follow her/his own conscience. No decision of this group, or any other, is ever forced upon another, even when we believe a practice is clearly in conflict with the Steps and Traditions.

## CPOC UPDATES

The Conference Prison Outreach Committee (CPOC) is privileged to participate in an outreach effort which can truly affect the future of many people. We are contacted regularly by prison inmates who have after becoming clean from other addictions realize that they still have compulsive sexual desires with which they are dealing. They have become tired of the guilt feelings which comes from their acting out and have asked for help to overcome their impulses. We provide them with copies of the Basic Text and some pamphlets to help them get started and then find them a pen pal who is willing to share from his experience in recovery.

This is where members can be of assistance; we always have more requests for pen pals than we have volunteers to take care of them. We have a need for a number of men to volunteer as a pen pal to help these men. We have names of women who are willing to be of service for the occasional female inmate who contacts us. Women are still welcome to let us know of your availability so that we may keep our lists up to date.

If you are a man who has at least three months free from your bottom line behaviors, let us know and we can put you right to work. These people need your help to prepare them for their eventual release. You can make a difference!

In Service,

Garry K, CPOC Chair

## CDC- Diversity Awareness Questionnaire

**(The Diversity Awareness Questionnaire was compiled to raise awareness at the local meeting about these questions. We are not looking for feedback but to help groups be more aware of diversity in our fellowship and be more accepting of the differences of others in our meetings)**

1. Do you feel seen and supported in S.L.A.A.?
2. If not, what do you think you need to feel welcome?
3. What can S.L.A.A. do to support members at the meeting level, intergroup level and international level?
4. In your area, does S.L.A.A. attract members of
  - all genders?
  - different sexual orientations?
  - various ethnicities and internationalities?
5. What minority groups are represented in your local area's meetings?
6. Are there any (sexual or romantic) lifestyle choices that members are hesitant to mention in shares that you would like to see brought up safely in meetings?
7. Do the people in your meeting share certain addictive patterns?
8. If yes, what happens to members in your meeting who don't suffer from these main group patterns (e.g. porn, prostitutes, romantic obsession, anorexia, etc.)?
9. Do you welcome all people with sex and love addiction and anorexia in your meeting? Have the meetings excluded persons with certain addictive patterns?
10. What can you and your meetings do to make addicts/anorectics equally feel welcome?
11. What changes to meeting scripts can you think of that would help promote greater diversity?
12. Does your local area have any special interest meetings?
13. If a meeting is predominantly male/female, what can be done to make a lone woman/man feel safe at that meeting?

14. If a man/woman shows up at the woman/man-only meeting and really needs to talk with someone, are there any contingency plans to try to accommodate his/her needs?
15. If a potential S.L.A.A. member who does not identify as a sex and love addict shows up at a closed meeting, what can be done to meet the needs of both the potential member and the meeting?
16. How do you make the distinction between accepting/respecting the diversity of questionable behavior by a member?
17. Did you ever ask yourself any of these questions?

### **Conference Charter Committee (CCC) Report**

The CCC has met twice since the last Chairs call. Both meetings were well attended.

In our first meeting, we continued discussion on the ABM (Annual Business Meeting) Agenda submission deadlines. We also approved all registration forms for the upcoming ABM.

In our second meeting, we approved an IFD (item for discussion) regarding feedback on submission deadlines to be submitted to the ARS (Agenda Review Subcommittee). We began discussion on Consolidation of Conference Committees. The CCC will form a subcommittee to proceed on this idea, while seeking input from all Committees presently active.

The CSM Revision Subcommittee has not met yet.

The membership for the ARS is:

Andrew H. editor  
Kelly H. returning member  
Jay G. - Ohio - First year on subcommittee.  
Barry B. - Palm Beach  
Frederick L. - Sweden

The BOT Chair, CCC Chair, and ARS Chair have reviewed and approved the 2013 ABC/M minutes and they are available for all to review.

The ARS completed the 1<sup>st</sup> version/edition of the Agenda.

The CCC meets the 1<sup>st</sup> Sunday of each month and welcomes anyone wishing to join the CCC. Please go to the FWS website and email the CCC for more information.

### **FWS Newsletter Submission Format**

It is very exciting to see how many of you are interested in submitting articles and reports to the FWS Newsletter. It is even more exciting to know the number of readers continues to grow. In order to maintain the integrity of the FWS Newsletter, I would like to encourage you to read and use the following guidelines when submitting articles and reports to the FWS Newsletter.

- ❖ Please use the email address created specifically for submissions to the FWS Newsletter,

<http://slaafws.org/fwsnews-submit>

- ❖ Please make submissions in a .doc or .docx file, with the exception of flyers created for specific events or requests. Doing so helps the editor to make changes (usually for increased readability and continuity of print, minor grammatical errors) to the document.
- ❖ Please remember to maintain anonymity. Use First Name and Last Initial.
- ❖ Please follow the motion passed to place periods between the initials in our abridged name in any written material that is made public. It should look as such: S.L.A.A.
- ❖ Please submit your articles and reports in a timely fashion. In each edition of the FWS Newsletter, the deadlines are published.
- ❖ Please remember that the FWS Newsletter is not a recovery-oriented publication. It is not to be confused with the *Journal*, which publishes articles of recovery. All submissions must have the mission of the FWS Newsletter at its center, which is to publish items related to S.L.A.A. business, committee, office, and BOT news, and to share this information as widely as possible in order to keep all members, near and far, up-to-date with the business happenings of the Fellowship.
- ❖ The deadlines are:  
May 11, 2014  
August 13, 2014

If there are any concerns, questions, or comments re: the FWS Newsletter, you may contact the editor, Deb W., <http://slaafws.org/contact/newseditor>

Respectfully submitted, Deb W.