



The Augustine Fellowship, S.L.A.A.,  
Fellowship-Wide Services, Inc.

## BOARD OF TRUSTEES INTERIM MEETING MINUTES 4 October 2025

Time: 11:00 AM UTC (<https://www.worldtimebuddy.com/>)

### 1) Opening Matters

- a. Check-Ins/Sobriety Statements – Jeff R. (WA), John S. (CA), Patrick D. (UK), Ari F. (NJ/CA), Max B. (CA), Rochelle K. (OH), Chris D. (CA), Recordkeeper Michelle N. (CA)
- b. Readings:
  - [Twelve Concepts](#) – Concept 10 - (Non-Chair Member with most seniority) – **Jeff R.**
  - [Twelve Traditions](#) Tradition 10 - (Member next most seniority on the BOT) – **Jeff R.**
  - [BOT Preamble](#) - Read by – John S. (Member with the third-most seniority on the BOT)

### Start Recording (\*9)

### 2) Assign roles

- a) Facilitator – **Chris D.**
- b) Record Keeper – **Michelle N.**
- c) Timekeeper – **Patrick D.**
- d) Spiritual Reminder – **All**

### 2) Announcements

- Chris D. attended a *Day of Sharing* which is a collection of multiple Twelve Step group staff and board members held on October 4, 2025. The length of the program was six hours. Chris D. will share the recording with the BOT and with the Executive Director Pam when it arrives.
- Jack F. (AUS) resigned from the Board of Trustees by email, as of October 4, 2025, at 11:00 AM UTC.

### 3) Unanimous email votes (listed here in the minutes)

No unanimous votes.

### 4) Approval of Today's Agenda - (*BOT Interim Meeting Agenda 4 October 2025*) **Approved**

### 5) Approval of last Month's Minutes - *BOT Meeting Minutes:* a) *2 August 2025. Approved*

- b) *30 August. Under revision*
- c) *20 September. Draft forthcoming.*

#### 6) Monthly Action Items

- a) Post Financial Report to the Newsletter Quarterly – **Treasurer**
- b) Forward the approved BOT Minutes to the IT Contractor for posting to the website – **BOT Secretary**
- c) Upload BOT Meeting Agenda to OneDrive – **BOT Chair**

## **BUSINESS**

### **ELEVATED PRIORITY:**

#### Executive Session held

- a) **BOT Committee membership vote:** Kathleen A. to be a non-BOT member of the BHRPC, for the 2025-2026 Conference year with a 90-day probationary period. (John/Jack, 24 September 2025) John S. will inform Kathleen. **Approved.**
- b) **IFD/MOTION:** Treasurer and BFC insights – 2024-2025 (Period 11 August 2025, Jeff).
  - The report covers 11 months of this fiscal year, October 2024 - August 2025.
  - **Balance Sheet** reflects \$103,155.90 USD at the date of report creation. As of 4 October, the balance is approximately \$85,000 USD after recent expenses were deducted.
    - **Endowment Fund** contains \$6,000.23 USD
    - **Prudent Reserve** has grown about \$5,000 USD a year, another 7 years is needed to achieve the goal of \$225,000 USD in the prudent reserve fund.
  - **Regular Profit and Loss** income has exceeded expenses by \$96,000 USD YTD. As a monthly average, S.L.A.A. brings in \$8,759 USD more than is spent. S.L.A.A. F.W.S. received a \$21,000 USD bequest from a private estate contribution.
  - **Sales** merchandise and print literature sales were \$223,861 USD YTD, electronic literature sales were \$21,239 USD YTD, and *the Journal* sales were \$2,821 USD YTD.
  - **Basic Text** print sales are higher than electronic sales. Average print sales are: \$8,549 USD YTD, and average electronic sales are \$2,718 USD YTD, sales trending upward.
  - **A State of Grace** print sales are higher and more varied than electronic sales. Average monthly print sales are \$3,141 USD YTD, and average electronic sales are \$1,076 USD YTD, sales are trending downward.
  - **Average Monthly Expenses** F.W.S. expenses are averaging \$26.6K USD.
  - **Contributions** exceeded the budget YTD by \$91,180 USD.
  - **Total Sales** Literature and merchandise sales are less than expected by \$2,446 USD.

*All items below were tabled.*

- c) **MOTION:** Approve the costs associated with printing and distributing the *Texto Básico*. (Patrick/Phoenix, 18 June 2025).
  - a. **IFD:** Ask Argentina to sign a **Nunc Pro Tunc** letter.
- d) **IFD:** F.W.S. Newsletter concerns. (Chris) (*Executive Session recommended.*)
- e) **IFD:** Draft Motion for Multi-Platform Official S.L.A.A. Social Media Presence. (Patrick, 27 August 2025)
- f) **IFD:** Urgent Discussion Required – CCC Chair and Reporting Structure for Webmaster - Conflict of Interest. (Jack?, DATE?)
- g) **IFD: What**, if anything, could/should be done for non-payment of translation royalties? (Jack (through Pam) 22 September 2025)

### **REGULAR PRIORITY:**

- a) **MOTION:** All F.W.S outreach materials must be within seven years of the board's approval. (Jack F., 27 Aug 2024)
- b) **MOTION:** To make the F.W.S. office update all conference committees contact us pages with the new chairs & bot liaisons within four weeks from the ABC/M. (Jack F., 8 Sept 2024)
- c) **MOTION:** All future policies be drafted using the term "persons" and remove all pronoun references. Current policies will incorporate 'persons' terminology and remove all pronoun references when they are next revised. (Chris/Ari, 21 Oct 2024)
- d) **MOTION:** Fellowship-Wide Services discontinues the practice of providing Spanish booklets and pamphlets for free. Instead, F.W.S. will commence selling these items on the F.W.S. website. (Patrick/John, 16 April 2025)
- e) **MOTION:** Review the BHRPC and approve *Policy for GM/ED on Board Committees* and approve *The Employee handbook*. (Rick/Chris, 14 May 2025)
- f) **MOTION:** Review the BHRPC approved Policy for W/ITC on Board Committees and Approve for the Employee handbook. (Rick/Chris, 14 May 2025)
- g) **IFD:** What is an Intergroup? (Jack, 7 June 2025)
- h) **IFD:** Discussion on moving towards a geographical regions/districts similar to the AA model. (Jack, 8 July 2025)
- i) **IFD:** Vote stacking. (Jack F., 1 September 2025)
- j) **MOTION:** To adopt the S.L.A.A. Board of Trustees Ethics Policy in full as stated: (see entire document in OneDrive). (Jack F., 12 September 2025)
- k) **IFD:** Expense Approval Matrix Concerns. (Jack F., 13 September 2025)
- l) For future discussion:
  - i. **IFD:** 50th anniversary merchandise. (Jeff)
  - ii. **IFD:** Gift, thank you gesture for John D 2024 and 2025 Virtual ABC/M (Ari)
  - iii. **IFD:** Gift, thank you gesture for James B to be record keeper 2025 Virtual ABC/M (Ari)

**Stop Recording (\*9) and turn off transcript**

### **Closing Matters:**

**Check-outs:** Jack F. (AUS), Jeff R. (WA), John S. (CA), Patrick D. (UK), Ari F. (NJ), Max B. (CA), Rochelle K. (OH), Chris D. (CA)

**Closing Prayer:**

*Higher Power- make me worthy to serve You through this Fellowship and the Twelve Steps and Twelve Traditions. Help me to be generous with my time and effort, to give without counting the cost, to give back wholly for what I have so freely received without looking for any reward, other than that of knowing I have done your will. Through my service, may I give hope and peace to those who still suffer.*  
**– Rochelle K. (Member with the least seniority on the BOT)**

**Meeting Schedule for Conference Year 2025-2026 (All 3 hours and in UTC)**

<del>30 August 25—Interim 11:00 a.m.</del>		
<del>20 Sept 25—Regular 1:00 a.m.</del>	<del>04 Oct 25—Interim 11:00 a.m.</del>	02 Nov 25 – Regular 1:00 a.m.
06 Dec 25 – Interim 11:00 a.m.	04 Jan 26 – Regular 1:00 a.m.	07 Feb 26 – Interim 11:00 a.m.
8 Mar 26 – Regular 1:00 a.m.	04 Apr 26 – Interim 11:00 a.m.	03 May 26 – Regular 1:00 a.m.
06 Jun 26 – Interim 11:00 a.m.	5 Jul 26 – Regular 1:00 a.m.	1 August 26 11:00 a.m.